

Paullina City Council Minutes 02/18/2025

The Paullina City Council met in regular session on Tuesday, February 18th, 2025, at 5:30 pm in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order at 5:30 pm. Roll Call was taken. Council Members present: Steve Heeren, Jean Unrau, Nichole Jacobs, Carol Honkomp and Dennis Werkmeister. Staff present: Utility Superintendent Kelly Top, City Clerk Michelle Wilson and Police Chief Nathan Bremer. Guests: Steve Hallgren, Brett Struve and Krayton Struve. Press: Radtke

Motion by Werkmeister, second by Unrau to approve the agenda. All ayes. Motion carried.

Motion by Honkomp, second by Jacobs to approve the Consent Agenda. Consent Agenda: Approve minutes from 02/03/2025 Regular City Council Meeting, 01/29/2025 Workshop and 02/13/2025 Workshop. Approve payment of claims and pre-authorized claims. Approve Nicole Meyer to join the Paullina Ambulance Service. All ayes. Motion carried.

Steve Hallgren from Planning Solutions Iowa was present to introduce himself and present the Council with information on the services he offers. Hallgren offered information on the numerous grants available as well as other services that he provides to client Cities.

Motion by Jacobs, second by Unrau to approve Resolution No. 2025-04 approving the payment of pre-authorized claims. Roll call vote taken. All ayes. Motion carried.

Motion by Unrau, second by Honkomp to approve Resolution No. 2025-05 setting FY-26 Property Tax Levy Hearing for Monday, April 7th, 2025, at 5:30 pm. Roll call vote taken. All ayes. Motion approved.

Lack of motion for resolution approving the Conflict Waiver between South O'Brien School District and the City of Paullina – no action taken.

Motion by Jacobs, second by Honkomp to approve Resolution No. 2025-06 allowing the inclusion of flyers for non-profit organizations in the City's quarterly mailings at the discretion of the City Clerk. Roll call vote taken. Ayes: Heeren, Unrau, Jacobs and Honkomp. Nays: Werkmeister. Motion carried.

Clerk Wilson presented the Council with the January financials.

Budget Workshop with the Fire Department, Police Department, Clerk's office, Ambulance and Library was scheduled for Tuesday, February 25th, 2025, at 5:30 pm.

Motion by Werkmeister, second by Unrau to approve pre-engineering plans for electric generation up to \$40,000. All ayes. Motion carried.

Supervisor of Utilities Kelly Top reported that the City crew has been trimming trees, cleaning sewer mains and performing maintenance. Mayor Sjaarda informed that Council that the party interested in the old Mercy building plans to be present at the next Council meeting to give a presentation.

Motion by Heeren, second by Jacobs to adjourn meeting at 7:24 pm. All ayes. Motion carried.

Marlin Sjaarda, Mayor

Attest

Michelle Wilson, City Clerk

CLAIMS REPORT 02-18-2025		
VENDOR	REF	AMT
A & B BUSINESS SOLUTIONS	MANAGED IT	\$199.98
A & M LAUNDRY	MATS, TOWELS, MOPS	\$39.00
AFLAC	INS	\$199.36
ALEX AIR APPARTUS 2,LLC	THERMAL CAMERA KIT	4,075.00
BLACK HILLS ENERGY/IOWA GAS UT	JANUARY BILL	\$1,974.52
CENEX FLEET FUELING	FUEL	\$741.94
CENTURY BUSINESS LEASING	COPIER LEASE	\$129.70
CITY OF PAULLINA	JANUARY UTILITIES	\$993.16
CLIA LABORATORY PROGRAM	REBILL CERTIFICATE FEE	\$248.00
D & K DOOR, LLC	AMB BAY DOOR	\$1,798.50
DELTA	INS	\$113.76
IPAA IA PUBLIC AIRPORTS ASSOC	AIRPORT MEMBERSHIP RENEWAL	\$125.00
MID AMERICAN ENERGY	AIRPORT ELECTRIC	\$68.86
N'WEST IOWA REVIEW	NEWSPAPER RENEWAL	\$110.00
NORTHWEST IA AREA SOLID WASTE	JANUARY BILL	\$55.80
NW IA SOLID WASTE AGENCY	JANUARY BILL	\$1,719.90
O'BRIEN COUNTY ECONOMIC DEV	ECON DEVEL PAYMENT	\$1,277.34
ORANGE CITY HEALTH SYSTEM	PARA ASSIST	\$256.53
PAULLINA HARDWARE	CLEANING SUPPLIES	\$155.40
SWEENEY'S FARM AND HOME CENTER	DROP BOX	\$5.66
TOWN AND COUNTRY DISPOSAL	JOSH 712-363-6656	\$6,597.77
TREASURER - STATE OF IOWA	SALES/USE TAX - JANUARY 2025	\$88.02
	GENERAL FUND TOTAL	\$20,973.20
ARMOR EQUIPMENT	GUTTER BROOM	\$474.38
NEW TECH EQUIPMENT	STREET SWEEPER MAINT	\$2,908.98
PAULLINA HARDWARE	OIL FUNNEL	\$15.99
	ROAD USE FUND TOTAL	\$3,399.35
BLACK HILLS ENERGY/IOWA GAS UT	JANUARY BILL 105 N MAIN	\$283.88
CITY OF PAULLINA	JANUARY UTILITIES	\$344.02
	CAP PROJ-IOWA STATE BANK TOTAL	\$627.90
A & B BUSINESS SOLUTIONS	MANAGED IT	\$199.98
CENEX FLEET FUELING	FUEL	\$236.45
CENTURY BUSINESS LEASING	COPIER LEASE	\$129.70
CITY OF PAULLINA	JANUARY UTILITIES	\$201.11
DELTA	INS	\$33.96
FOUNDATION ANALYTICAL LAB	WATER/SEWER TESTING	\$60.25
MID AMERICAN ENERGY	FEB BILL	\$402.62
PAULLINA HARDWARE	PVC	\$27.99
SWEENEY'S FARM AND HOME CENTER	DROP BOX	\$5.67
	WATER UTILITY FUND TOTAL	\$1,297.73
CENEX FLEET FUELING	FUEL	\$39.60
CENTURY BUSINESS LEASING	COPIER LEASE	\$129.70
CITY OF PAULLINA	JANUARY UTILITIES	\$486.43
DELTA	INS	\$17.53
FOUNDATION ANALYTICAL LAB	WATER/SEWER TESTING	\$245.00
PAULLINA HARDWARE	BULBS	\$18.44
SWEENEY'S FARM AND HOME CENTER	NEW DROP BOX FOR UTILITY BILLS	\$5.67
TREASURER - STATE OF IOWA	SALES/USE TAX - JANUARY 2025	\$236.50
	SEWER UTILITY FUND TOTAL	\$1,178.87
A & B BUSINESS SOLUTIONS	MANAGED IT	\$199.98
A & M LAUNDRY	MATS, TOWELS, MOPS	\$25.94
BLACK HILLS ENERGY/IOWA GAS UT	JANUARY BILL	\$41.12
CENEX FLEET FUELING	FUEL	\$159.80
CENTURY BUSINESS LEASING	COPIER LEASE	\$129.69
CITY OF PAULLINA	JANUARY UTILITIES	\$178.44
DELTA	INS	\$38.49
MISSOURI RIVER ENERGY SERVICES	JANUARY BILLING	\$44,507.24
PAULLINA HARDWARE	MARKERS	\$216.29
PRAIRIE MARKET	TOILET PAPER	\$8.05
SANFORD	HEARING SCREENING	\$248.00
C STEVENS	REFUND	\$96.62
SWEENEY'S FARM AND HOME CENTER	DROP BOX	\$5.67
TREASURER - STATE OF IOWA	SALES/USE TAX - JANUARY 2025	\$88.03
ZUB'S SHOP	EQUINOX REPAIR	\$289.35
	ELECTRIC FUND TOTAL	\$46,232.71
	AP TOTAL	\$72,530.89