

City Council Meeting
City Hall – Paullina, Iowa – 5:30 P.M.
March 4, 2019

A regular meeting was called to order this date by Mayor Justin Stamer. Roll call was answered by Council Members Carol Honkomp, Steve Heeren, Dennis Werkmeister and Charles Harper. Public Works/ Water/Wastewater Superintendent Chris Erdmann, Electric Superintendent Kelly Top, Chief of Police Nathan Bremer. Absent: Council Member John Ihle. Also present: Mari Radtke, Kent Faust, Jason Eygaboard and DJ Weber.

The following proceedings were had, to-wit:

- AGENDA Honkomp moved and Werkmeister seconded the motion to approve the agenda for the March 4, 2019 meeting. Motion carried by all ayes.
- MINUTES Werkmeister moved and Honkomp seconded the motion to approve the minutes of the February 4th and 19th, 2019 regular meetings. Motion carried by all ayes.
- CLAIMS Harper moved and Heeren seconded the motion to approve the Claims List for the month of February 2019. Motion carried by all ayes.

Avesis vision ins. Feb.	\$61.30
Baum Harmon Mercy Hospital drug test	\$54.50
Beck Engineering/West Lot & Commerce & Wood St.	\$21,185.00
Black Hills Energy natural gas	\$1,636.79
Border States 2 pr. jeans, poly cutouts for shop	\$1,157.40
Century Business/Copier	\$55.40
Cherokee Rural Water 2,000 gallons	\$43.65
City of Paullina Elect 2 months	\$11,976.27
City of Paullina ,payroll	\$19,269.73
Collection Services, child support	\$734.76
Colonial Life Feb.	\$255.58
Compu Wiz maintain website	\$50.00
Dearborn National life ins.	\$118.90
Double F Enterprise LLC rent jetter truck	\$175.00
EFTPS federal withholdings	\$6,196.89
First Financial Credit Card	\$116.71
Foundation Analytical W & S Testing	\$224.75
G-Works (Data Tech) software training	\$100.00
HACH water testing supplies	\$422.82
H& N tire repair P.D.	\$18.00
Ia. Information/classified ad EMT	\$185.06
IAMU Dues & Energizers	\$3,832.01
Indoff office supplies	\$103.98

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IMFOA Dues	\$50.00
IPERS Feb	\$4,510.12
Jack's Uniforms Name plate	\$16.00
Metro Billing Services/ ambulance billing	\$88.00
Mid Amer Energy Electric	\$587.32
Missouri River purchase current	\$26,576.84
NW Iowa Solid Waste landfill fee	\$1,516.74
One Office Solution LSR Cartridge, printer labels	\$292.00
Paullina Hardware, supplies	\$56.68
Paullina Times publication, minutes	\$513.69
PBC drill bits,screws	\$54.41
Prairie Market TP pop tissue	\$52.67
Treasurer State of Ia WET-Water Excise Tax	\$931.46
Upper Des Moines donation FY 2018-19	\$740.00
Treasurer State Of Ia. Sales Tax Feb	\$2,484.80
USPS utility bills postage	\$175.00
Visa card services calculators, note pads, transcript	\$185.25
WAPA Dept of Energy purchase current	\$14,667.41
Wesco Bid Bond Elect Install	\$516.35
Wellmark Ins. March	\$10,367.43
Western Ia. Tech/fire school /6 members	\$570.00
	\$133,458.05

FUND TOTALS - FEB. 2019	Revenues	Expenses
GENERAL FUND	\$30,207.17	\$22,631.39
ROAD USE TAX FUND	\$11,417.98	\$362.28
EMPLOYEE BENEFITS FUND	\$629.83	\$6,298.94
EMERGENCY FUND	\$58.78	\$0.00
LOCAL OPT. SALES TAX FUND	\$10,429.46	\$11,129.41
DEBT SERVICE FUND	\$10,016.47	\$0.00
MAPLE STRET SPEC. ASSESS.	\$1,609.60	\$0.00
IOWA STATE BANK CAP PROJ	\$500.00	\$0.00
WEST LOT CAPITAL PROJ .	\$0.00	\$1,063.00
WATER UTILITY FUND	\$17,334.10	\$9,775.28
SEWER UTILITY FUND	\$13,548.96	\$7,571.49
ELECTRIC UTILITY FUND	\$85,418.91	\$63,295.61
COMMUNITY CABLE TV FUND	\$0.00	\$0.00
TOTAL REVENUE/EXPENSES	\$181,171.26	\$122,127.40

INQUIRES FROM THE AUDIENCE None.

REPORTS

Fritz reported on Dale Opdahl's request for an extension to repair his building in the business park, ads for state participants, and EMS meeting on March 7.

STREET CONSTRUCTION

Jason Egyaboard, from Beck Engineering, submitted the plans to pave Commerce and Wood Street in the East Business Park and the street in the West Business Park. It was decide to have a pre-construction meeting with the owners of the properties in the East Business Park to discuss access and driveways.

Harper moved and Heeren seconded the motion to approve the plans and specs for Commerce and Wood Street Paving Project and the West Lot Street Project. Set the bid letting date for March 28, 2019 at 2:00 p.m. and the public hearing date for April 1, 2019. Motion carried by all ayes.

REDING PAY REQUEST #3

Werkmeister moved and Honkomp seconded the motion to approve Payment Request #3 from Reding Gravel and Excavating for \$38,960.47. Motion carried by all ayes.

PROPERTY/LIABILITY
INSURANCE

Kent Faust, from South O'Brien Insurance, presented the City of Paullina's Property/Liability Insurance Package for 2019-2020. The premium increase \$2,334. Faust discussed increasing the Data Compromise coverage to a million dollars for a premium increase of \$340.

Honkomp moved and Harper seconded the motion to approve the Property/Liability Insurance Premium of \$53,198 with the addition of the \$340 premium increase for the \$1,000,000 Data Comprise policy. Motion carried by all ayes.

TCA – DJ WEBER

DJ Weber updated the council on TCA. Weber stated the fiber to the home was complete in Primghar and was 1/3 complete in Paullina. TCA is looking into new smart technologies. Contact TCA if you have questions.

PUBLIC HEARING
FISCAL YEAR 19-20 BUDGET

Mayor Stamer announced that this was the time and place set for a public hearing and meeting to consider the City of Paullina's FY19-20 Budget. The Mayor then asked if any written objections had been filed. City Clerk Fritz reported no written objections had been filed. The Mayor then asked for any oral objections and none were made. Where upon the Mayor declared the time for receiving any oral or written objections to be closed. Harper moved and Honkomp seconded the motion to close the public hearing at 6:47 p.m. Motion carried by all ayes.

RESOLUTION 19-02
FY 19-20 BUDGET

Werkmeister introduced Resolution # 19-02 entitled "Resolution to approve the City of Paullina's FY 19-20 Budget." Harper seconded the motion to adopt. Roll was called and the vote was as follows:
AYES – Harper, Werkmeister, Heeren, Honkomp
NAYS: None
ABSENT: Ihle

The Mayor declared the resolution as adopted.

AUDITOR

The Paullina City Council reviewed 3 auditing proposal to conduct the cities examinations for the next 3 year. Werkmeister moved and Harper seconded the motion to appoint Williams and Company to do the City of Paullina's Examinations for the next 3 years at a cost of \$21,400. Motion carried by all ayes.

EMT/LABORER

Discussion was had on the EMT/Laborer position. The council decided to continue advertising for the position.

CUSTODIAN POSITION

Honkomp moved and Heeren seconded the motion to hire Mary Buurman for the City Hall/Office Custodian Position at \$15 per hour and maximum of 6 hour per week. Motion carried by all ayes.

AFTER PROM DONATION

Heeren moved and Harper seconded the motion to give \$50 to the South O'Brien After Prom Party. Motion carried by all ayes.

BIKE PATH REPAIR

Discussion was had on repairing the bike path and applying for grant funding. City Clerk Fritz will contact the Iowa DOT to try to obtain a copy of their plans to fix the bridge.

FIRE DEPT. ORDINANCE

Werkmeister moved and Honkomp seconded motion to approve the first reading of the ordinance pertaining to the Paullina Fire Department and requiring physicals every four years be deleted was conducted. Motion carried by all ayes.

LEASE OPTIONS

Fritz presented 2 lease option to purchase a new pay loader. Erdmann will contact Case and John Deere to determine what lease options they have.

METER CHARGE

Richard Schultz asked to have 2 of his electric meter charges dropped on the old bank building. No action was taken.

INTEREST RATE – SPECIAL ASSESSMENT - JOHNSON

Werkmeister introduced Resolution # 19-03 entitled “Resolution to set Johnson’s Nuisance Special Assessment interest at 3%.” Motion died due to lack of a second.

Werkmeister introduced Resolution # 19-03 entitled “Resolution to set Johnson’s Nuisance Special Assessment interest at 6%.” Harper seconded the motion to adopt. Roll was called and the vote was as follows:

AYES – Harper, Heeren, Honkomp

NAYS: Werkmeister

ABSENT: Ihle

The Mayor declared the resolution as adopted.

PAULLINA FIRE DEPARTMENT

Honkomp moved and Harper seconded the motion to approve Marques Lingen to the Paullina Fire Department pending a background check, drug test and physical. Motion carried with the vote as follows:

AYES: Honkomp, Heeren, Harper

Abstain: Werkmeister

Motion carried.

JUNIOR FIRE FIGHTERS

Fire Chief Brent Noteboom requested the Junior Firefighters should not need a physical, background check and drug test.

Werkmeister moved and Harper seconded the motion to require the Junior Firefighters to have a background check, physical and drug test. The vote was as follows:

Ayes – Honkomp

Nays – Heeren, Ihle, Werkmeister

Motion failed.

Werkmeister moved and Heeren seconded the motion to rescind the motion requiring Kanner Bauer to have a physical, background check and drug test before becoming a Junior Firefighter with Paullina Fire Department. Motion carried by all ayes.

ADJOURN

The time being 7:24 p.m. Heeren moved and Harper seconded the motion to adjourn. Motion carried by all ayes.

Justin Stamer, Mayor

Attest:

Sandy Fritz, City Clerk

SEAL:

