Paullina City Council Minutes 05/19/2025

The Paullina City Council met in regular session on Monday, May 19th, 2025, at 5:30 pm in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order. Roll Call was taken. Council Members present: Steve Heeren, Dennis Werkmeister, Jean Unrau, Nichole Jacobs and Carol Honkomp. Staff present: Utility Superintendent Kelly Top, City Clerk Michelle Wilson and Police Chief Nathan Bremer. Press: Radtke
Motion by Jacobs, second by Unrau to approve the agenda. All ayes. Motion carried. Public Forum: none
City Announcements: Clerk Wilson reminded residents of the mowing ordinance including maximum grass height and also to not discharge grass onto the streets.
Clerk Wilson removed the presentation of April financials from the Consent Agenda. Financials will be made available to the Council by the end of the week for approval during June 2nd Council Meeting. Motion by Jacobs, second by Honkomp to approve the consent agenda addressing the following items: Approve minutes from the 5-5-25 regular City Council Meeting, approve claims, and approve Tobacco Retail Permit for Casey's # 3730. All ayes. Motion carried.
Clerk Wilson presented the Council with the Tyler Technologies Contract. Council will take the time to review the contract for consideration at a future Council Meeting.
Clerk Wilson presented the Council with the new by-laws and constitution for the Paullina Ambulance. Motion by Honkomp, second by Unrau to approve the Ambulance By-Laws. All ayes. Motion carried.
Motion by Werkmeister, second by Jacobs to approve the Ambulance Constitution. All ayes. Motion carried.
Council reviewed the drawing of the Little League dugout modifications supplied by Kylee Massmann. Motion by Jacobs, second by Honkomp to approve modifications of the Little League dugout. All ayes. Motion carried.
Superintendent Top presented the Council with information on mosquito control options including the City purchasing their own fogger. Motion by Werkmeister, second by Heeren to move forward with mosquito control options.
The Council continued reviewing street repair costs and prioritizing a list of streets needing the most attention. Review of street budget combined with the list of prioritized streets will be addressed at a later time.
City Clerk Wilson read to the Council the resignation of Deputy Clerk Peavey effective immediately. The Deputy Clerk position will be posted 5-20-25. Motion by Werkmeister, second by Honkomp to accept Peavey's resignation. All ayes. Motion carried.
Reports: Superintendent of Utilities Top informed the Council that the 1st transformer at South O'Brien High School is ready to go, and re-routing electric at Zion has started. Discussion on the former Johnson property detailed the need for large rock pick-up, spraying of weeds and the planting of grass. Clerk Wilson thanked Honkomp for helping in the office while short-handed. Other Council members also volunteered to help. Mayor Sjaarda stated that the Hometown Bar and Grill opened today and a Ribbon Cutting Ceremony took place at 4:30 pm. Council person Jacobs commented on the branches hanging low along Main Street. According to City Code, this is the home-owners responsibility. Trimming of the branches above the street can be a challenging task, and some thought needs to be given on a possible ordinance change. Werkmeister informed the Council that Unrau and himself will be working with the Fire Department on a few administrative issues.
Motion by Heeren, second by Jacobs to adjourn at 6:29 pm. all ayes. Motion carried.

Marlin Sjaarda, Mayor

Attest

Michelle Wilson, City Clerk

CLAIMS REPORT	5/19/2025	
VENDOR	**REFERENCE**	**AMOUNT**
A & M LAUNDRY	MOPS,MATS,TOWELS	$43.00
AT&T MOBILITY	AMB IPAD	$41.27
BAKER AND TAYLOR	BOOKS	$296.32
BLACK HILLS ENERGY	APRIL BILLING	$154.46
BOOK SYSTEMS INC	ANNUAL RENEWAL	$1,044.00
CENTURY BUSINESS LEASING	PRINTER/COPIER	$57.47
CITY OF PAULLINA	APRIL BILLING	$36.07
DEMCO	JACKET COVERS, HEADPHONES	$90.87
G & H REPAIR AND SALES	AMB REPAIRS/MAINT	$765.41
GRANVILLE AMBULANCE SERVICE	PARA ASSIST	$600.00
IOWA DEPARTMENT OF PUBLIC SAFE	24-25 IA SYSTEM INVOICE	$1,200.00
IOWA INFORMATION INC	LEGAL NOTICES	$433.31
MATT DENGLER	BANDAID,ERASER,TAPE PAPER	$65.16
MID AMERICAN ENERGY	MAY BILL	$86.21
NORTHWEST IA AREA SOLID WASTE	APRIL BILL	$2,166.34
NW IA SOLID WASTE AGENCY	APRIL BILLING	$72.90
ONE OFFICE SOLUTIONS	COPIES	$14.11
ORANGE CITY HEALTH SYSTEM	PARA ASSIST	$439.00
PAULLINA HARDWARE	CABLE,COED,FASENERS,NAIL	$155.98
PRAIRIE MARKET	CUPS,BAGS,SNACKS,DRINKS	$167.61
SHIELD TECHNOLOGY CORPORATION	SHIELDWARE MOBILE MAINT	$240.00
SMITH,GRIGG,SHEA & KLINKER P.C	ATTORNEY FEES	$2,106.04
SWEENEY'S	PLYWOOD-CONCESSION STAND	$29.07
THE COMMUNITY AGENCY	APRIL BILLING	$179.60
TOWN AND COUNTRY DISPOSAL	APRIL BILING	$6,597.77
WELLMARK BC/BS OF IOWA	JUNE PREMIUM	$3,194.80
	GENERAL FUND TOTAL	**$20,276.77**
CARLSON STUMP GRINDING	STUMP GRINDING	$1,580.00
JOHN DEERE FINANCIAL	EQUIPMENT PAYMENT	$7,473.16
O'REILLY AUTO PARTS	BELTS-SWEEPER	$66.34
TRI-STATE READY MIX	212 W BROADWAY	$656.50
	ROAD USE TAX FUND	**$9,776.00**
CENTURY BUSINESS LEASING	PRINTER/COPIER	$57.47
CITY OF HARTLEY	HOURS AND MILEAGE	$727.94
JOHN DEERE FINANCIAL	EQUIPMENT PAYMENT	$7,473.14
WELLMARK BC/BS OF IOWA	JUNE PREMIUM	$1,720.29
	WATER UTILITY FUND TOTAL	$9,978.84
CENTURY BUSINESS LEASING	PRINTER/COPIER	$57.47
IOWA FINANCE AUTHORITY	REV BOND PAYMENT	$34,147.50
JOHN DEERE FINANCIAL	EQUIPMENT PAYMENT	$7,473.14
WELLMARK BC/BS OF IOWA	JUNE PREMIUM	$1,720.29
	SEWER UILITY FUND TOTAL	**$43,398.40**
A & M LAUNDRY	MOPS,MATS,TOWELS	$24.44
CENTURY BUSINESS LEASING	PRINTER/COPIER	$57.48
CORE & MAIN	MAGNETIC LOCATOR	$1,090.00
IRBY	TEST STKS,JUMPRS,BLANKETS,CABL	$1,221.50

JOHN DEERE FINANCIAL	EQUIPMENT PAYMENT	$7,473.14
WELLMARK BC/BS OF IOWA	JUNE PREMIUM	$4,669.41
WESCO	MD6 HYTOOL	$75.00
	ELECTRIC UTILITY FUND TOTAL	**$14,610.97**
Accounts Payable Total		**$98,040.98**