

The Paullina City Council met in regular session on Monday, June 2nd, 2025, at 5:30 pm in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order. Roll Call was taken. Council Members present: Steve Heeren, Dennis Werkmeister, Jean Unrau, Nichole Jacobs and Carol Honkomp. Staff present: Utility Superintendent Kelly Top, City Clerk Michelle Wilson, Library Director Matt Dengler and Police Chief Nathan Bremer. Visitors: Kiana Johnson, Vanessa Rohwer. Press: Radtke

Motion by Unrau, second by Honkomp to approve the agenda. All ayes. Motion carried.

City Announcements: Clerk Wilson reminded residents of the fireworks ordinance. Fireworks are only allowed the Monday before the last Saturday in June through July 4th, and only from the hours of 9 am until 10 pm. Exception: discharge hours are extended to 11 pm on the 4th of July only.

Clerk Wilson removed approval of claims and the Resolution to approve the street closures for Gemboree from the Consent Agenda. Motion by Jacobs, second by Heeren to approve the consent agenda addressing the following items: Approve minutes from the 5-19-25 regular City Council Meeting, approving April Financials and all of April claims. All ayes. Motion carried.

Kiana Johnson from O'Brien County Economic Development presented the Council with the annual financial update.

A hearing for 308 S Maple St took place. Motion by Unrau, second by Jacobs confirming that a nuisance does exist. All ayes. Motion carried. Motion by Werkmeister, second by Jacobs to give 60 days to be compliant with the Nuisance. Roll call vote. All ayes. Motion carried. Motion by Jacobs, second by Honkomp to keep Ordinance Chapter 2, article 8, item 1-R standing as is which defines farm animals as a nuisance. Roll call vote taken. All ayes. Motion carried.

Motion by Heeren, second by Werkmeister to approve claims. All ayes. Motion carried.

Motion by Unrau, second by Heeren to approve the standing Resolution the closing of the city streets for Gemboree.

Motion by Unrau, second by Heeren to amend the wording of the Resolution to state "Gemboree Saturday". All ayes.

Motion carried. Roll call vote to approve the amended standing Resolution was taken. All ayes. Motion carried.

Motion by Honkomp, second by Jacobs to approve Donna Jensen continuing to be a member of the TCA Programming Board. All ayes. Motion carried.

Motion by Unrau, second by Heeren to approve the Tyler Technologies billing software contract. All ayes. Motion carried.

Council reviewed the priority list of FY-26 street repairs presented by Superintendent of Utilities Top. Motion by

Honkomp, second by Jacobs to approve FY26 street repairs. All ayes. Motion carried.

Clerk Wilson presented the Council with the new Town and Country Contract. Wilson asked that the Council take a couple weeks to review and be prepared to vote on the contract at the next Council meeting.

Reports: Superintendent Top informed the Council Mill Creek State Park is close to being ready to tie their sewer into the city line, the main transformer is operational at the school and the interduct for Zion School is put in. Mayor Sjaarda reminded residents that the City still has lots for sale, and asked that Top look in to ordering signage for the available lots. Library Director Matt Dengler informed the Council that an offer of employment was extended to Nichole Palmer to be approved at the next Board Meeting. Palmer's tentative start date is 7-1-2025. Dengler informed the Council that the Library received a grant in the amount of \$5000 from the O'Brien County Foundation, the summer reading program "Ticket to Read" will be starting soon, and something hit the front window of the Library causing it to shatter. The window incident has been turned in to insurance.

Motion by Heeren, second by Jacobs to adjourn at 6:37 pm. All ayes. Motion carried.

Marlin Sjaarda, Mayor

Attest

Michelle Wilson, City Clerk

CLAIMS REPORT 6-2-2025

VENDOR	REFERENCE	AMOUNT
A & B BUSINESS SOLUTIONS	BATTERY BACKUP	\$76.05
A & M LAUNDRY	MATS,TOWELS,MOPS	\$39.00
CAIN JUNKMAN	MILEAGE	\$270.90
METRO-BILLING SERVICES	CLAIMS	\$100.00
PITNEY BOWES BANK INC	POSTAGE	\$167.41
SIOUX SALES COMPANY	HOLSTER W/LIGHT	\$155.94
SOUTH O'BRIEN INSURANCE	AVIATION LIABILITY INS	\$3,205.00
SOUTH O'BRIEN INSURANCE	PROP/LIAB INS	\$38,380.54
VERIZON WIRELESS	PD PHONE	\$181.80
VISA	SOFTWARE,OFFICE SUPP	\$609.17
THE WINDOW WASHER	WINDOW WASHING	\$50.00
	GENERAL FUND TOTAL	\$43,235.81
HYDRAULIC SOLUTIONS	HOSE, CONNECTOR	\$96.71
VISA	RENT-ALL-MINI EX	\$674.10
	ROAD USE TAX FUND TOTAL	\$770.81
DEARBORN LIFE INSURANCE CO.	LIFE INS	\$13.30
	EMPLOYEE BENEFITS TOTAL	\$13.30
UMB BANK, N.A.	PRINCIPAL 50-17	\$104,050.00
	DEBT SERVICES	\$104,050.00
DGR ENGINEERING	SW GEAR ENGINEERING	\$8,982.20
MISSOURI RIVER ENERGY SERVICES	SUPPLEMENTAL SERV SW GEAR	\$2,416.97
	SWITHEAR PROJECT TOTAL	\$11,399.17
A & B BUSINESS SOLUTIONS	BATTERY BACKUP	\$76.05
FOUNDATION ANALYTICAL LAB	TESTING	\$77.50
MID AMERICAN ENERGY	CITY WELLS	\$234.05
PITNEY BOWES BANK INC	POSTAGE	\$167.42
SOUTH O'BRIEN INSURANCE	PROP/LIAB INS	\$22,572.65
UTILITY EQUIPMENT COMPANY	9 FLEX COUPLINGS	\$680.40
VISA	TRAINING,SAFETY GEAR	\$1,240.91
	WATER UTILITY FUND TOTAL	\$25,048.98
BECK ENGINEERING	RESEARCH,MEETING,DRAFTING-KIN	\$4,367.50
FOUNDATION ANALYTICAL LAB	TESTING	\$453.75
SOUTH O'BRIEN INSURANCE	PROP/LIAB INS	\$3,511.26
VISA	SAFETY GEAR,EMP FOOD	\$948.17
	SEWER UTILITY FUND TOTAL	\$9,280.68
A & B BUSINESS SOLUTIONS	BATTERY BACKUP	\$76.05
A & M LAUNDRY	MATS,TOWELS,MOPS	\$25.94
IRBY	LOADBREAK ELBOW/15KV,200A,LB	\$815.00
MISSOURI RIVER ENERGY SERVICES	APRIL BILLING	\$24,484.39
PITNEY BOWES BANK INC	POSTAGE	\$167.42
SOUTH O'BRIEN INSURANCE	PROP/LIAB INS	\$40,126.55
VISA	SAFETY GEAR,FOOD,TRAINING	\$814.28
WESCO	ELBOW,SPLICE CLNR,WIRING	\$1,423.30
	ELECTRIC UTILITY FUND TOTAL	\$67,932.93
Accounts Payable Total		\$261,718.38