Paullina City Council Minutes 06/16/2025

The Paullina City Council met in regular session on Monday, June 16th, 2025, at 5:30 pm in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order. Roll Call was taken. Council Members present: Dennis Werkmeister, Jean Unrau, Nichole Jacobs and Carol Honkomp. Steve Heeren was absent. Staff present: Superintendent of Utilities Kelly Top, City Clerk Michelle Wilson, and Police Chief Nathan Bremer. Visitors: Brett Nelson, Krayton Struve, Crystal Puhrmann and Daniel Frederick. Press: Radtke

Motion by Jacobs, second by Honkomp to approve the agenda. All ayes. Motion carried.

Public Forum: Crystal Puhrmann and Daniel Frederick addressed the Council regarding a recent dog bite incident where Frederick was bitten while walking on the sidewalk. Puhrmann and Frederick thanked the City for their quick response to the incident. Puhrmann and Frederick expressed concern with all the dogs that they have seen running at large. The Council will take their comments and concerns under advisement.

City Announcements: Clerk Wilson reminded residents of the City's dog ordinance. Residents must keep their dogs on a leash/under control at all times.

Motion by Werkmeister, second by Unrau to approve the consent agenda addressing the following items: approve minutes from the 06/02/2025 regular City Council Meeting, and approve claims. All ayes. Motion carried.

Brett Nelson was present to address the Council on the progress of the Little Critters Splash Pad. Fundraising efforts are going very well as well as the donations that have been received bringing them very close to their goal of $550,000. Nelson informed the Council that the contracting of a civil engineer is recommended to design the connections between water, sewer and electric to the current sources and also making sure all permits are in place for the operation of a splash pad. Nelson proposed that the City donate the labor to make the connections to the water, sewer and electric as well as utilizing the City's forklift during the delivery/installation process. The goal is to have the splash pad completed late 2026 or early spring 2027. There are also plans to have a bench dedication opportunity.

Clerk Wilson updated the Council on the nuisance property at 313 E Broadway St. The Council reviewed photos, reports and a settlement agreement. Motion by Werkmeister second by Unrau to proceed with the settlement agreement with addition of a successor and assigns clause and including the contractor's report. All ayes. Motion carried.

Clerk Wilson updated the Council on the nuisance property located at 412 S Maple. Wilson informed the Council that legal Counsel is proceeding with deeming the property abandoned.

Motion by Jacobs, second by Honkomp to approve the resolution appointing Michelle Wilson as the alternate Vector Representative. Roll call vote was taken. All ayes. Heeren absent. Motion carried.

Clerk Wilson updated the Council on May financials. The treasurer was working with Wilson on financials and still waiting on a ticket to be addressed by the billing software company. Financials will be delivered to the Council early next week.

Clerk Wilson updated the Council on a potential mosquito control option. Wilson spoke with Hartley's Public Works Superintendent regarding potentially paying Hartley to use their equipment to fog for mosquitos in Paullina. More information will be provided after insurance questions are answered.

Reports: Superintendent of Utilities Top informed the Council that the city workers have been treating the lagoon, street sweeping, concrete work, switching electric feeders over, and DGR was here last week for flow testing. Top reminded residents of the upcoming outages July 2nd-3rd from 11pm to 3am and July 16th-17th from 11pm to 3am. Clerk Wilson updated the Council on the applicants for Deputy Clerk. Wilson also asked the Council to please review the Town and Country contract recommendations from legal counsel and return any questions to her by Friday June 20th. Mayor Sjaarda reminded residents if they have a dog at large issue, please call the non-emergency number at the O'Brien County Sheriff's office or 911. If there is a nuisance complaint, please come to the City Office and fill out a complaint form.

Councilperson Jacobs asked residents and businesses along Main St. to keep in mind that Gemboree is coming up the weekend of June 28th and to please clean up in front of your homes and businesses. Jacobs also reminded residents of all the activities happening Gemboree weekend.

Motion by Unrau, second by Jacobs to adjourn at 6:40pm. All ayes. Motion carried.

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Marlin Sjaarda, Mayor

Attest

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Michelle Wilson, City Clerk

CLAIMS REPORT	6/16/2025	
VENDOR	REFERENCE	AMOUNT
BLACK HILLS ENERGY/IOWA GAS UT	MAY BILLING	$110.68
BLACK HILLS ENERGY/IOWA GAS UT	MAY BILLING	$48.60
BLACK HILLS ENERGY/IOWA GAS UT	MAY BILLING	$61.71
CENEX	FUEL	$654.99
CITY OF PAULLINA	MAY BILLING	$1,499.08
IOWA INFORMATION INC	LEGAL PUBLICATIONS	$484.48
MAUREEN THOMPSON	TREASURER PAY/MILEAGE	$2,238.00
MID AMERICAN ENERGY	MAY BILLING	$22.38
NW IA SOLID WASTE AGENCY	MAY BILLING	$3,541.44
PAULLINA FIRE DEPT	CALLS/MEETINGS	$4,245.00
RADAR ROAD TEC	RADAR CERT	$120.00
RYAN HARPER	FIRE CHIEF PAY	$1,500.00
TCA	MAY BILLING	$462.36
TOWN AND COUNTRY DISPOSAL	MAY BILLING	$7,047.77
UNITED STATES POST OFFICE	PO BOX FEE	$38.50
	GENERAL FUND	
CENEX	FUEL	$681.65
CITY OF PAULLINA	MAY BILLING	$241.85
ZIEGLER INC.	ELEMENT-PRIM/SEC	$172.61
	ROAD MAINT	
UMB BANK, N.A.	PERIOD FEES	$300.00
UMB BANK, N.A.	PERIOD FEES	$250.00
	DEBT SERVICES	
BLACK HILLS ENERGY/IOWA GAS UT	MAY BILLING	$43.09
CITY OF PAULLINA	MAY BILLING	$211.43
	IOWA STATE BANK CAP PROJ	
CENEX	FUEL	$301.77
CITY OF PAULLINA	MAY BILLING	$457.91
IOWA LEAGUE OF CITIES	MEMBER DUES	$325.66
MID AMERICAN ENERGY	MAY BILLING	$362.34
PRAIRIE MARKET	WATER,BUNS,CHIPS,SODA	$16.47
TCA	MAY BILLING	$38.54
UNITED STATES POST OFFICE	PO BOX FEE	$38.50
UTILITY EQUIPMENT COMPANY	6'0' KENNEDY K-81D	$4,034.01
	WATER FUND	
BECK ENGINEERING	ENGINEERING-LAGOON	$810.00
CENEX	FUEL	$371.54
CITY OF PAULLINA	MAY BILLING	$1,564.54
FOUNDATION ANALYTICAL LAB	TESTING	$245.00
IOWA LEAGUE OF CITIES	MEMBER DUES	$325.67
PRAIRIE MARKET	WATER,BUNS,CHIPS,SODA	$16.48
UNITED STATES POST OFFICE	PO BOX FEE	$38.50
	SEWER FUND	
BLACK HILLS ENERGY/IOWA GAS UT	MAY BILLING	$43.09
CENEX	FUEL	$261.37
CITY OF PAULLINA	MAY BILLING	$263.23
IOWA LEAGUE OF CITIES	MEMBER DUES	$325.67
MISSOURI RIVER ENERGY SERVICES	MAY BILLING	$30,491.76
PRAIRIE MARKET	WATER,BUNS,CHIPS,SODA	$16.48
TCA	MAY BILLING	$119.57
UNITED STATES POST OFFICE	PO BOX FEE	$38.50
WESCO	15 KV 1/0SOL220	$12,567.90

ELECTRIC FUND	
TOTAL	**$77,050.12**