

The Paullina City Council met in regular session on Wednesday, April 23rd, 2025, at 5:30 pm in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order. Roll Call was taken. Council Members present: Steve Heeren, Nichole Jacobs and Carol Honkomp. Jean Unrau arrived at 5:55 pm, Dennis Werkmeister was absent. Staff present: Utility Superintendent Kelly Top and City Clerk Michelle Wilson. Press: Radtke

Motion by Honkomp, second by Jacobs to approve the agenda. All ayes. Motion carried.

City Announcements: Clerk Wilson reminded residents of junk pick-up scheduled for Monday, May 12th.

Motion by Honkomp, second by Heeren to approve the consent agenda with the following items: Approve minutes from 04/07/2025 regular meeting, approve claims, receive March financials to be approved at the May 5th meeting, approve \$0.50 raise for Alana Peavey effective March 31st, 2025, approve \$1.00 raise for Brody Berninghaus effective April 7th, 2025. All ayes. Motion carried.

Mayor Sjaarda opened the Public Hearing for FY-26 Budget Adoption at 5:34 pm. No comments were received from the public. Motion by Jacobs, second by Heeren to close the Public Hearing at 5:34 pm. Roll call vote taken. All ayes. Motion carried.

Motion by Honkomp, second by Jacobs to approve Resolution No. 2025-18 approving FY-26 Budget. Roll call vote taken. All ayes. Motion carried.

Mayor Sjaarda opened the Public Hearing for proposed budget amendments for FY-25 at 5:36 pm. No comments were received from the public. Motion by Honkomp, second by Jacobs to close the Public Hearing at 5:36 pm. Roll call vote taken. All ayes. Motion carried.

Motion by Heeren, second by Jacobs to approve Resolution No. 2025-19 approving FY-25 Budget Amendments. Roll call vote taken. All ayes. Motion carried.

Motion by Heeren, second by Honkomp approving Resolution No. 2025-20 approving transfers for the fiscal year ending June 30th, 2025. Roll call vote taken. All ayes. Motion carried.

Clerk Wilson updated the Council on the TNR Program being offered by People for Pets. Wilson informed the Council that People for Pets would like a committee formed to help with organizing the TNR Program. Volunteers are also needed for the feeding, trapping and transporting the cats to Sioux Center. Volunteers are also needed to help with fund raising efforts to help offset the cost of the program. Motion by Jacobs, second by Heeren to move forward with the TNR Program. All ayes. Motion carried.

Motion by Heeren, second by Jacobs to approve NIPCO power outages. Wednesday July 2nd from 11 pm to 3 am on Thursday July 3rd (4 hours) and Wednesday July 16th from 11 pm to 3 am on Thursday July 17th (4 hours). All ayes. Motion carried.

Garbage disposal bids received were discussed. Motion by Heeren, second by Honkomp approving the Town and Country garbage bid. All ayes. Motion carried.

Motion by Honkomp, second by Jacobs to move forward with the attorney's recommendation for the property at 313 E Broadway St. Roll call vote taken. All ayes. Motion carried.

Motion by Jacobs, second by Unrau to move forward with the attorney's recommendation for the property at 412 S Maple St. Roll call vote taken. All ayes. Motion carried.

Motion by Honkomp, second by Unrau to approve MRES conduct of Rate Study. All ayes. Motion carried.

Motion by Jacobs, second by Unrau to deny Steve Hartong's permit for business sign located on City property. All ayes. Motion carried.

Motion by Honkomp, second by Unrau to approve moving forward with Tyler Technologies as the City's billing software. All ayes. Motion carried.

Motion by Heeren, second by Honkomp to not hang senior banners on City light poles. All ayes. Motion carried.

Superintendent of Utilities Top reviewed street bids with the Council. A priority list will be made and further discussion will take place at a later date.

Councilperson Jacobs updated the Council on available grant opportunities.

Motion by Unrau, second by Honkomp to approve application for the O'Brien County Foundation Grant. All ayes. Motion carried.

Motion by Heeren, second by Unrau to approve moving forward with the POET Grant. All ayes. Motion carried.

Reports: Superintendent Top reported one feeder has been hooked up to the switchgear, additional switchgear work will take place during the NIPCO power outage, sonar was used on the lagoon to check the sludge buildup, he is looking into a temporary fix for the bike path and the concession stand at the City Park has been re-shingled. Top thanked Sweeney's for donated all the shingles.

Motion by Heeren, second by Jacobs to adjourn at 7:15 pm. All ayes. Motion carried.

Marlin Sjaarda, Mayor

Attest

Michelle Wilson, City Clerk

CLAIMS REPORT 04-23-2025

VENDOR	REFERENCE	AMOUNT
A & B BUSINESS SOLUTIONS	MANAGED IT	\$199.98
A & M LAUNDRY	MATS, TOWELS, MOPS	\$43.00
ALPHA WIRELESS COMMUNICATIONS	RADIO	\$294.50
AT&T MOBILITY	FIRE PHONE	\$127.50
BAKER AND TAYLOR	BOOKS	\$345.28
BELL-TIMES-COURIER	ENVELOPES	\$33.50
BLACK HILLS ENERGY/IOWA GAS UT	MARCH BILLING	\$233.00
CENTURY BUSINESS LEASING	COPIER LEASE	\$82.23
CITY OF PAULLINA	MARCH BILLING	\$200.84
DIAMOND VOGEL	TRAFFIC PAINT	\$990.00
METRO-BILLING SERVICES	CLAIMS	\$375.00
MID AMERICAN ENERGY	FIRE STATION APRIL BILL	\$137.13
MUELLER EQUIPMENT	SWEEPER WHEELS	\$457.00
NORTHWEST IA AREA SOLID WASTE	MARCH BILL	\$2,060.10
NORTHWEST IOWA COMM. COLLEGE	AMBULANCE TRAINING	\$140.00
NW IA SOLID WASTE AGENCY	MARCH BILLING	\$57.30
O'BRIEN COUNTY ABSTRACT	ABTRACT 108 E GROESBECK	\$810.00
ONE OFFICE SOLUTIONS	copies	\$8.42
PAULLINA HARDWARE	BATTERIES,TAPE REFILL	\$48.99
PHASE INT'L	BINDER LIFT	\$915.00
POLICE LEGAL SCIENCES,INC.	TRAINING	\$160.00
PRAIRIE MARKET	BAIT	\$11.46
SIOUX SALES COMPANY	S&W M&P40 NIGHT SIGHTS	\$1,090.00
SMITH,GRIGG,SHEA & KLINKER P.C	NUISANCE VIOLATIONS	\$1,386.00
SOUTH O'BRIEN INSURANCE	CYBER & ORIVACY LIABILITY	\$553.35
TAP'S CAFE	30 LIBRARY MEALS	\$208.65
THE COMMUNITY AGENCY	MARCH BILL	\$78.38
TOWN AND COUNTRY DISPOSAL	MARCH BILLING	\$6,597.77
TREASURER - STATE OF IOWA	JULY 22 SALES AND USE TAX	\$730.48
WELLMARK BC/BS OF IOWA	MAY PREMIUM	\$3,194.80
WILLIAMS & COMPANY	AUDITING FEES	\$1,004.25
	GENERAL TOTAL	\$22,573.91
DEARBORN LIFE INSURANCE CO.	INS	\$13.30
	EMPLOYEE BENEFITS FUND TOTAL	\$13.30
DGR ENGINEERING	CONS PHASE ENG	\$60.50
HAROLD K SCHOLZ CO	SUBSTATION IMPROVEMENTS	\$53,621.36
MISSOURI RIVER ENERGY SERVICES	8 HOURS SWITCHGEAR WORK	\$1,610.40
SELLENRIEK ENERGY LLC	RETAINAGE EL DIST IMPROV	\$6,095.72
	SWITCHGEAR PROJECT TOTAL	\$61,387.98
A & B BUSINESS SOLUTIONS	MANAGED IT	\$199.98
CENTURY BUSINESS LEASING	COPIER LEASE	\$82.23
DEARBORN LIFE INSURANCE CO.	LIFE INS	\$15.80
MID AMERICAN ENERGY	MARCH BILLING	\$363.41
PRAIRIE MARKET	WATER	\$14.64
SOUTH O'BRIEN INSURANCE	CYBER & ORIVACY LIABILITY	\$553.35

TREASURER - STATE OF IOWA	FEBRUARY WET TAX RETURN	\$2,773.87
UTILITY EQUIPMENT COMPANY	COUPLING,ADAPTER,COMPRESS FIT	\$1,629.73
WELLMARK BC/BS OF IOWA	MAY PREMIUM	\$1,720.29
WILLIAMS & COMPANY	AUDITING FEES	\$1,004.25
	WATER UTILITY FUND TOTAL	\$8,357.55
ARMOR EQUIPMENT	PRESS GAUGE	\$164.44
CENTURY BUSINESS LEASING	COPIER LEASE	\$82.23
DEARBORN LIFE INSURANCE CO.	LIFE INS	\$15.80
DOUBLE F ENTERPRISE, LLC	MUD VAC	\$1,650.00
FOUNDATION ANALYTICAL LAB	TESTING	\$680.00
PRAIRIE MARKET	WATER	\$14.65
SOUTH O'BRIEN INSURANCE	CYBER & ORIVACY LIABILITY	\$553.36
TREASURER - STATE OF IOWA	JULY 22 SALES AND USE TAX	\$590.55
WELLMARK BC/BS OF IOWA	MAY PREMIUM	\$1,720.30
WILLIAMS & COMPANY	AUDITING FEES	\$1,004.25
	SEWER UTILITY FUND TOTAL	\$6,475.58
A & B BUSINESS SOLUTIONS	MANAGED IT	\$199.98
A & M LAUNDRY	MATS, TOWELS, MOPS	\$24.44
ATLANTIC MUNICIPAL UTIL	COPPER WIRE	\$834.60
CENTURY BUSINESS LEASING	COPIER LEASE	\$82.23
DEARBORN LIFE INSURANCE CO.	LIFE INS	\$31.60
DOUBLE F ENTERPRISE, LLC	GAS FOR WELDER	\$76.00
MISSOURI RIVER ENERGY SERVICES	MARCH BILLING	\$27,696.50
O'REILLY AUTO PARTS	EQUINOX MAINTENANCE	\$137.52
ORANGE CITY HEALTH SYSTEM	BILL BRANT DR CHECK	\$237.00
PRAIRIE MARKET	WATER	\$27.63
SOUTH O'BRIEN INSURANCE	CYBER & ORIVACY LIABILITY	\$553.36
TREASURER - STATE OF IOWA	FEBRUARY SALES/USE TAX RETURN	\$3,357.10
UNITY POINT-CLINIC	DRUG TESTING	\$42.00
WELLMARK BC/BS OF IOWA	MAY PREMIUM	\$4,669.40
WESCO	15KV 220ML	\$14,497.04
WILLIAMS & COMPANY	AUDITING FEES	\$1,004.25
	ELECTRIC UTILITY FUND TOTAL	\$53,470.65
Accounts Payable Total		\$152,278.97