

The Paullina City Council met in regular session on Monday, March 3rd, 2025, at 5:30 pm in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order at 5:30 pm. Roll Call was taken. Council Members present: Steve Heeren, Jean Unrau, Carol Honkomp and Dennis Werkmeister. Nichole Jacobs was absent. Staff present: Utility Superintendent Kelly Top, City Clerk Michelle Wilson and Police Chief Nathan Bremer.

Guests: Brett Nelson and Krayton Struve. Press: Radtke

Motion by Unrau, second by Honkomp to approve agenda. All ayes. Motion carried.

Motion by Werkmeister, second by Unrau to approve the consent agenda with the following items: Approve minutes from 2/18/25 regular City Council meeting. Approve payment of claims and pre-approved claims. Approve of January financials and Treasurer's Report. Approve Hope Tjepkes to be a member of the Paullina Ambulance Service. All ayes. Motion carried.

Brett Struve and Krayton Struve presented the Council with updates on the Little Critter Splash Pad. Updates included their non-profit approval, grants that are available and the amount of donations pledged so far. A Puzzle Party fund raiser is scheduled for this Saturday, March 8th with 17 teams signed up.

Motion by Werkmeister, second by Unrau to approve Resolution No. 2025-06 approving the City of Paullina to make application to the Iowa DNR to seek Land and Water Conservation Fund financial assistance (LWCF Grant) from the National Park Service for the Little Critters Splash Pad project. Roll call vote taken. All ayes. Motion carried.

Motion by Honkomp, second by Werkmeister to approve Resolution No. 2025-07 approving solicitation of bids for Garbage Services. Roll call vote taken. All ayes. Motion carried.

City Clerk Wilson updated the Council on the General Fund budget. Wilson informed the Council that all departments in the General Fund will need to make cuts.

Motion by Heeren, second by Unrau to schedule a Budget Workshop for Monday, March 24th, at 5:30 pm. All ayes. Motion carried.

Motion by Honkomp, second by Unrau to approve drone-based airport inspection conducted by Iowa State University. Honkomp and Unrau, aye. Heeren and Werkmeister, nay. Motion failed.

Motion by Unrau, second by Honkomp to approve engineering for water calibration in the amount of \$9,500. All ayes. Motion carried.

Superintendent of Utilities Top updated the Council on tasks that have been completed. He also informed the Council of the cause of the power outage on Friday, March 28th. Top let the Council know that the Swanson Commission will be meeting March 11th, at 9 am. Clerk Wilson updated the Council on the recent visit with MRES, and let the Council know that MRES was made aware that the City would like to have a new rate study completed. Mayor Sjaarda informed the Council that the party interested in the old Mercy Clinic building plans to have an offer ready to submit by the next Council Meeting on March 17th.

Motion by Heeren, second by Honkomp to adjourn meeting at 6:30 pm. All ayes. Motion carried.

Marlin Sjaarda, Mayor

Attest

Michelle Wilson, City Clerk

CLAIMS REPORT 03-03-2025		
VENDOR	REF	AMT
A & M LAUNDRY	MATS, MOPS, TOWELS	\$43.00
ALPHA WIRELESS COMMUNICATIONS	WAVE ANTENNA MAINTENANCE	\$280.75
AT&T MOBILITY	AMBULANCE IPAD	\$41.27
C JUNKMAN	REIMBURSEMENT/FUEL	\$108.02
IOWA INFORMATION INC	LEGALS	\$779.99
JOHN DEERE FINANCIAL	AMB-OIL/FILTER	\$52.74
KNO2 LLC	AGENCY INSTANCE FEE	\$960.00
MID AMERICAN ENERGY	FIRE STATION MAR BILL	\$142.76
PITNEY BOWES BANK INC	POSTAGE	\$167.42
THE COMMUNITY AGENCY	TELEPHONE/INTERNET/CABLE	\$347.41
WELLMARK BC/BS OF IOWA	MAR PREMIUM	\$3,194.80
VISA	PYMT BOX,OFFICE SUPPLIES	\$1,018.33
	GENERAL FUND TOTAL	\$7,136.49
DOUBLE F ENTERPRISE, LLC	TORCH	\$105.00
JOHN DEERE FINANCIAL	MAINT SUPPLIES,LABOR	\$2,925.11
MUELLER EQUIP	REPLACE SWEEPER WHEELS	\$457.00
NEW TECH EQUIPMENT	STREET SWEEPER MAINTENANCE	\$133.71
	ROAD USE TAX FUND TOTAL	\$3,620.82
DGR ENGINEERING	SWITCHGEAR TECH FEES	\$1,072.50
MISSOURI RIVER ENERGY SERVICES	8 HOURS SWITCHGEAR	\$1,689.05
	SWITGEAR FUND TOTAL	\$2,761.55
AT&T MOBILITY	UTILITY IPAD	\$20.64
CITY OF HARTLEY	HOURS AND MILEAGE	\$433.74
FOUNDATION ANALYTICAL LAB	WATER/SEWER TESTING	\$40.50
JOHN DEERE FINANCIAL	HEATED HOSE,CONNECTORS, BOX	\$1,269.13
PITNEY BOWES BANK INC	POSTAGE	\$167.42
THE COMMUNITY AGENCY	TELEPHONE/INTERNET/CABLE	\$38.54
USA BLUE BOOK	POWDER PILLOWS	\$73.39
WELLMARK BC/BS OF IOWA	MAR PREMIUM	\$1,720.29
	WATER FUND TOTAL	\$3,763.65
ARMOR EQUIPMENT	TURBOJET CHAIN FLAIL	\$2,804.95
FOUNDATION ANALYTICAL LAB	WATER/SEWER TESTING	\$990.00
VISA	BOX,FOLDER,HATS	\$619.13
WELLMARK BC/BS OF IOWA	MAR PREMIUM	\$1,720.30
	SEWER FUND TOTAL	\$6,134.38
A & M LAUNDRY	MATS, MOPS, TOWELS	\$24.44
AT&T MOBILITY	UTILITY IPAD	\$20.63
IRBY	CHAINSAW KIT	\$535.00
P OCHOA	DEP REFUND	\$250.00
PITNEY BOWES BANK INC	POSTAGE	\$167.41
THE COMMUNITY AGENCY	TELEPHONE/INTERNET/CABLE	\$81.03
WELLMARK BC/BS OF IOWA	MAR PREMIUM	\$4,669.40
VISA	BOX,TRAINING,SUPPLIES	\$1,721.43
WESCO	CT PAD CMV	\$482.50
	ELECTRIC UTILITY FUND TOTAL	\$7,951.84
	ACCOUNTS PAYABLE TOTAL	\$31,368.73