

Paullina City Council Minutes 02/03/2025

The Paullina City Council met in regular session on Monday, February 3, 2025, at 5:30 pm in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order at 5:30 pm. Roll Call was taken. Council Members present: Steve Heeren, Jean Unrau, Nichole Jacobs, Carol Honkomp and Dennis Werkmeister. Staff present: Utility Superintendent Kelly Top, City Clerk Michelle Wilson, Police Chief Nathan Bremer, Fire Chief Ryan Harper and City Treasurer Maureen Thompson. Guests: Steve Hartong. Press: Radtke

Motion by Jacobs, second by Honkomp to approve the agenda. All ayes. Motion carried.

Public Forum: Steve Hartong presented a sign permit application for City consideration

Motion by Jacobs, second by Unrau to approve the Consent Agenda. Consent Agenda: Approve minutes from 01/20/2025 Regular City Council Meeting. Approve payment of claims and pre-authorized claims. Change the date of the next Council meeting from February 17th to February 18th due to President's Day. Approve the Paullina Chamber of Commerce Special Class C Liquor License. All ayes. Motion carried.

Motion to approve Resolution for pre-authorized claims was not acted on and will be addressed at the next Council meeting scheduled February 18, 2025.

City Clerk Wilson along with City Treasurer Thompson presented December Financials to the Council. Motion by Werkmeister, second by Honkomp to approve December Financials including Treasurer's Report. All ayes. Motion carried.

Motion by Unrau, second by Jacobs to approve Resolution to establish a Vehicle Replacement Fund for the Fire Department and the Police Department. Motion by Werkmeister, second by Heeren to table the motion. All ayes. Motion to table carried. Clerk Wilson will check with area cities to ensure correct verbiage.

Motion by Werkmeister, second by Unrau to authorize the sale of the City's old snow blower. All ayes. Motion carried.

Motion by Honkomp, second by Jacobs to approve the moving of the west Paullina sign. All ayes. Motion carried.

Council discussed the City's future involvement with the Swanson Sports Complex. Motion by Unrau, second by Jacobs to approve researching the removing of the City of Paullina from any involvement with the Swanson Sports Complex. All ayes. Motion carried.

Reports: Superintendent of Utilities Top discussed downtown lighting and cameras for the tree dump. Top also informed the Council that Iowa DNR will be doing another tree inventory at no cost to the City. Top shared with the Council that DGR Engineering found that a water system Hydraulic Model had been completed in 2013 which will decrease the engineering fees associated with the water system study. Mayor Sjaarda informed the Council that he had visited with the Hospers Mayor regarding their Fire Station, and shared that the City has an interested party for the old Mercy clinic. Fire Chief Ryan Harper informed the Council that the Chili Dinner/Open House went well and that they received good feedback.

Motion by Heeren, Unrau to adjourn at 6:36 pm. All ayes. Motion carried.

Marlin Sjaarda

Attest

Michelle Wilson, City Clerk

CLAIMS REPORT 02-03-2025		
VENDOR	REF	AMT
A & B BUSINESS SOLUTIONS	MANAGED IT	\$599.84
A & M LAUNDRY	MATS, MOPS	\$39.00
BROADWAY MARKET PLACE	MEMORIAL	\$57.00
CITY OF PAULLINA	UTILITIES	\$223.63
H & N SERVICE	VEHICLE MAINT	\$507.93
MID AMERICAN ENERGY	JAN BILL	\$127.73
NORTHWEST IOWA COMM. COLLEGE	AMBULANCE TRAINING	\$30.00
NORTHWEST IOWA PLANNING AND	FY26 DUES	\$159.58
STANARD & ASSOCIATES	OFFICER TESTING	\$100.50
SYBESMA GRAPHICS	VINYL GRAPHICS	\$75.00
THE COMMUNITY AGENCY	TELEPHONE/INTERNET/CABLE	\$340.23
THE TEAM COMPANY	UNIFORMS	\$1,404.00
VERIZON WIRELESS	JAN BILL	\$181.80
WELLMARK BC/BS OF IOWA	FEB PREMIUM	\$3,194.80
	GENERAL FUND TOTAL	\$7,041.04
ZIEGLER INC.	BACKHOE REPAIR	\$59.04
	ROAD USE TAX FUND TOTAL	\$59.04
CITY OF PAULLINA	UTILITIES	\$119.35
	IOWA STATE BANK CAP FUND TOTAL	\$119.35
A & B BUSINESS SOLUTIONS	MNG	\$599.84
ACCO	CHLOR	\$2,116.83
CITY OF PAULLINA	UTILITIES	\$65.20
NORTHWEST IOWA PLANNING AND	FY26 DUES	\$159.57
THE COMMUNITY AGENCY	TELEPHONE/INTERNET/CABLE	\$38.54
USA BLUE BOOK	MANG TESTS	\$141.87
UTILITY EQUIPMENT COMPANY	LEADS,SLEEVES,VALVES,BOLTS	\$8,608.34
WELLMARK BC/BS OF IOWA	FEB PREMIUM	\$1,720.29
	WATER UTILITY FUND TOTAL	\$13,450.48
CITY OF PAULLINA	UTILITIES	\$164.32
NORTHWEST IOWA PLANNING AND	FY26 DUES	\$159.57
WELLMARK BC/BS OF IOWA	FEB PREMIUM	\$1,720.30
	SEWER UTILITY FUND TOTAL	\$2,044.19
A & B BUSINESS SOLUTIONS	MANAGED IT	\$599.84
A & M LAUNDRY	SHOP TOWELS	\$25.94
BORDER STATES INDUSTRIES	SAFETY APPAREL	\$3,829.47
CITY OF PAULLINA	UTILITIES	\$69.05
IA ASSOC OF MUNICIPAL UTILITIE	ENERGIZERS	\$170.10
NORTHWEST IOWA PLANNING AND	FY26 DUES	\$159.58
THE COMMUNITY AGENCY	TELEPHONE/INTERNET/CABLE	\$81.03
VAN WERT COMPANY	BUILDING/GROUNDS OPS MATERIALS	\$90.68
WELLMARK BC/BS OF IOWA	FEB PREMIUM	\$4,669.40
	ELECTRIC UTILITY FUND TOTAL	\$32,409.19
	Accounts Payable Total	\$32,409.19