

## Paullina City Council Minutes 06/03/2024

The Paullina City Council met in regular session on Monday, June 3, 2024, at 5:30 in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order at 5:30 pm. Roll Call was taken. Council Members present: Steve Heeren, Carol Honkomp, Nichole Jacobs, Jean Unrau and Dennis Werkmeister. Staff present: City Clerk Michelle Wilson, Police Chief Nathan Bremer, Superintendent of Utilities Kelly Top and Ambulance Director Lauri Struve. Guests present: Glenda Heithus. Press: Radtke.

Motion by Honkomp; second by Jacobs to approve agenda. All ayes. Motion carried.

Public Forum: Glenda Heithus commented on possible grants available for the City to apply for. Heithus also recommended John Ihle for the TCA board opening. Mary Radtke questioned why individuals need to give their address to make a comment during Public Forum when her understanding is that addresses are confidential when requesting utility account information.

Consent Agenda: Werkmeister requested that item b. be removed from the consent agenda. (This will be addressed as item 11b.) Motion by Werkmeister; second by Heeren to approve Consent Agenda as changed.

- a) Approve minutes from 5/20/24 regular meeting
  - b) Approve Dollar General Store #20191 Cigarette/Tobacco/Nicotine/Vape Permit. (Removed and moved to item 11b)
  - c) Approve payment of claims and pre-authorized claims.
- All ayes. Motion carried.

Tammie Evans from the Chamber of Commerce gave a presentation on the 2024 Gemboree. Street closures will be requested to be approved at the June 17, 2024, regular Council meeting.

Josh Rittenhouse from Town and Country Disposal presented the Council with a five-year waste pickup and disposal contract renewal. Rittenhouse also offered to donate additional bins and dumpsters for Gemboree. A decision on the contract renewal will be made during the next Council meeting June 17, 2024.

Motion by Unrau; second by Honkomp to amend Ordinance pertaining to mailboxes. Werkmeister motioned to table until next Council meeting. No second. Motion failed. Roll call vote was taken to amend the ordinance. Ayes: Honkomp, Jacobs, Heeren, and Unrau. Werkmeister nay. Motion carried. Recorded as 1<sup>st</sup> reading. Second reading will be during the next Council meeting June 17, 2024.

Status update and continued discussion on utility rates. A workshop is scheduled for Wednesday, June 12, at 5:30 pm.

Utility Superintendent Top discussed the issues with the sanitary sewer line from E Broadway to E Day Street along S Wood Street. The recent heavy rains have brought the issue to light. A secondary line will be run to alleviate the problems at a later date.

Ambulance Director Lauri Struve spoke to the Council in regards to a Resolution passed in 2023 allowing the City to bill area towns for ambulance coverage. This resolution has not been utilized in the past. Due to the increased number of calls, service coverage for area towns will be billed at \$350.00 per call.

Discussion was held about appointing a TCA Board Member for Paullina. Interest will continue to be gauged and a recommendation will be made at a later date.

Motion by Unrau; second by Jacobs to approve Dollar General Store #20191 Cigarette/Tobacco/Nicotine/Vape Permit. Werkmeister explained why he asked this item to be removed from the Consent Agenda. Werkmeister stated that every dollar spent at Dollar General is not going to the coffers of our hometown businesses. Four ayes to pass the motion. Werkmeister nay. Motion carried.

City Clerk Wilson reported that the City received another estimate from Chad Dau to finish the clean up of the Maple and E Broadway property. Top talked about other possible options. Top will check other options to see if they are viable. Heeren brought up the concern some residents will have with the smoke from burning the trees. Council agreed to allow Top to find the quickest and most cost-efficient way to handle the clean-up. Superintendent Top reported storm sewer problems on N Rutledge and E Logan. City employees tried to clean out, but it was 12" pipe full of roots. Rehab Systems was called to do the clean-up. Top said the school electric on the south side is getting close to where they can start pulling poles. Top updated the progress of the tree stump fill. The dirt used is still too wet and will continue to fill holes once the dirt has dried more. Top also reported some clean up at the tree dump to allow space for more trees. Mayor Sjaarda reported that work needs to be completed prior to Gemboree including street sweeping and overall clean-up, the underground feeder project needs to be finished as much as possible and the ground needs to be leveled – this is a good opportunity to get Paullina looking good. Top reported that a lot of grass was removed from the sewer intakes. A reminder to residents to not blow their grass clippings into the streets.

Paullina City Council Minutes 06/03/2024

Honkomp reported alleys behind businesses need cleaned up and weeds cut down. Honkomp also reported to the Council that there have been complaints about dogs in yard where they don't belong. Honkomp stated the reviews will be coming up for raises in July. Unrau reported that the police officer candidate has passed both written and physical testing and will now move onto the psych evaluation.

Motion by Jacobs; second by Unrau to adjourn the meeting at 7:13 pm. All ayes. Motion carried.

Mayor

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Marlin Sjaarda

Attest

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Michelle Wilson, City Clerk

CLAIMS REPORT 06-03-2024		
VENDOR	REF	AMT
A & M LAUNDRY	MOPS,MATS,TOWELS	\$40.50
AGRIVISION EQUIPMENT	DWN PYMNT ON EQUIPMENT	\$7,666.66
JOHN DEERE FINANCIAL	OIL,VACUUM HOSE,HARDWARE,BLADE	\$100.39
PRAIRIE MARKET	LEAF BAGS,TP,FLOOR CLEANER	\$12.54
THE COMMUNITY AGENCY	JUNE BILLING PHONE/INTERNET	\$340.48
TREASURER - STATE OF IOWA	JULY 22 SALES AND USE TAX	\$223.81
UNITED STATES POST OFFICE	POSTAGE	\$125.00
VERIZON WIRELESS	MAY BILLING	\$181.66
WELLMARK BC/BS OF IOWA	JUNE BILLING	\$3,723.58
	<b>GENERAL TOTAL</b>	<b>\$12,414.62</b>
DEARBORN LIFE INSURANCE CO.	INSURANCE	\$13.30
	<b>EMP BENEFITS TOTAL</b>	<b>\$13.30</b>
DGR ENGINEERING	ENGINEERING FEES	\$21,694.50
WESCO	RICH P925JD44U 15/25KV 600A	\$4,379.50
	<b>SWITCHGEAR PROJECT TOTAL</b>	<b>\$26,074.00</b>
DEARBORN LIFE INSURANCE CO.	INSURANCE	\$15.80
PRAIRIE MARKET	LEAF BAGS,TP,FLOOR CLEANER	\$4.33
THE COMMUNITY AGENCY	JUNE BILLING PHONE/INTERNET	\$38.22
TREASURER - STATE OF IOWA	MAY 2024 WET TAX	\$1,118.93
UNITED STATES POST OFFICE	POSTAGE	\$125.00
	<b>WATER UTILITY TOTAL</b>	<b>\$1,302.28</b>
FOUNDATION ANALYTICAL LAB	TESTING EXPENSES	\$334.75
PRAIRIE MARKET	LEAF BAGS,TP,FLOOR CLEANER	\$4.33
TREASURER - STATE OF IOWA	JULY 22 SALES AND USE TAX	\$115.99
UNITED STATES POST OFFICE	POSTAGE	\$125.00
	<b>SEWER UTILITY TOTAL</b>	<b>\$580.07</b>
A & M LAUNDRY	MOPS,MATS,TOWELS	\$24.44
AGRIVISION EQUIPMENT	DWN PYMNT ON EQUIPMENT	\$7,666.67
BORDER STATES INDUSTRIES	14-15 WEEKS	\$5,741.99
DEARBORN LIFE INSURANCE CO.	INS	\$29.10
JOHN DEERE FINANCIAL	OIL,VACUUM HOSE,HARDWARE,BLADE	\$141.77
CODY NELSON	EL DEP RFND	\$250.00
NORTHWEST REC	35 C4 - POLES	\$3,072.58
PRAIRIE MARKET	LEAF BAGS,TP,FLOOR CLEANER	\$4.33
RESCO	JUNCTION 4 POINT W/U STRAP	\$9,441.00
THE COMMUNITY AGENCY	JUNE BILLING PHONE/INTERNET	\$80.39
TREASURER - STATE OF IOWA	MAY 2024 SALES AND USE TAX	\$1,335.19
UNITED STATES POST OFFICE	POSTAGE	\$125.00
WELLMARK BC/BS OF IOWA	JUNE BILLING	\$2,896.12
	<b>ELECTRIC UTILITY TOTAL</b>	<b>\$30,808.58</b>
	<b>ACCOUNTS PAYABLE TOTAL</b>	<b>\$76,065.60</b>