

Paullina City Council Minutes 06/17/2024

The Paullina City Council met in regular session on Monday, June 17, 2024, at 5:30 in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order at 5:30 pm. Roll Call was taken. Council Members present: Steve Heeren, Carol Honkomp, Nichole Jacobs, Jean Unrau and Dennis Werkmeister. Staff present: City Clerk Michelle Wilson, Police Chief Nathan Bremer, and Superintendent of Utilities Kelly Top. Guests present: Glenda Heithus. Press: Radtke.

Motion by Unrau; second by Honkomp to approve agenda. All ayes. Motion carried.

Public Forum: Glenda Heithus recommended planting alfalfa with a cover crop of oats to potentially generate income on the city property at Maple and Broadway Street.

Consent Agenda. Motion by Werkmeister; second by Heeren to approve Consent Agenda.

- a) Approve minutes from 6/3/24 regular meeting
- b) Approve payment of claims and pre-authorized claims.
- c) Receive May financial reports

All ayes. Motion carried.

City Announcements:

- a) Lead pipe inventory and sump pump discharge: Superintendent of Utilities Kelly Top explained that every resident will need to complete a lead pipe inventory of their home. More information will be sent in the mail to residents in the near future. Top also urged residents again to not discharge sump pumps into the sanitary sewer. This is against City Ordinance.
- b) Lawn Mowing Updates: City Clerk Wilson updated the Council on continued lawn mowing nuisances and the repeated practice of discharging clippings into the street. This plugs the storm drains, is hazardous for bike and motorcycle riders and is against City Ordinance.

Kiana Johnson from O'Brien County Economic Development presented their 2024 Annual Report.

Discussion was held to appoint a Northwest Iowa Regional Housing Authority Board Member. This will be addressed at a later time when candidate(s) are identified.

Motion by Heeren; second by Jacobs to approve free dirt fill from the school project to the property at Maple St and Broadway St from Schmillen. Superintendent Top will get required compaction specs and will also contact the DNR for any requirements. Top will also get cost quotes to level and compact the dirt as it is received. All ayes. Motion carried. Heeren suggested planting waterway mix vs. alfalfa due to not being able to treat alfalfa for weeds.

Motion by Unrau; second by Honkomp to approve second reading of Mailbox Ordinance and wave the third reading. Roll call vote was taken. Ayes: Heeren, Honkomp, Jacobs and Unrau. Nay: Werkmeister. Motion carried.

The Airport Committee gave an update on the airport. An Airport Manager is still being considered. A quote for leveling the runway was presented by Werkmeister. Action is planned to be taken at the next City Council Meeting on July 1st after additional information is received from the Airport Committee.

Mayor Sjaarda informed the Council of a property line issue that has come to light during the school construction. The building referred to as the North Campus was built partially into the city right of way. The school 's engineer and attorney are working on a recommended solution.

Motion by Jacobs second by Unrau to approve Chamber of Commerce street closure requests for Gemboree on Saturday, June 29, 2024. The streets to be closed: Parade closures - Main St from Bertha St to Hwy 10 and Bertha St from Main St to Rutledge St. All day closures - N Mickley through the City Park and Commerce St from Main St to Clark St. All ayes. Motion carried.

Motion by Honkomp; second by Unrau to approve Larry Schwebach as TCA Board member. Ayes: Heeren, Honkomp, Jacobs and Unrau. Nay: Werkmeister. Motion carried.

A lengthy discussion was held on utility rate adjustments. Action will be taken at the next City Council Meeting on July 1st.

Information was shared on MRES Municipal Power Leadership Academy.

Reports: Superintendent Top is planning on having Main St cleaned up and curbs painted for Gemboree. Top also informed the Council of a pre-construction meeting scheduled for June 19th at 3:00 pm. Clerk Wilson informed the Council that William's and Company will be in the office on June 19th to conduct the annual exam, as well as EMC Insurance for a workman's comp audit. Mayor Sjaarda added that clean up of the city needs to happen before Gemboree.

Motion by Heeren; second by Honkomp to adjourn the meeting at 7:48 pm. All ayes. Motion carried.

Mayor

Marlin Sjaarda

Attest

Michelle Wilson, City Clerk

CLAIMS REPORT		17-Jun-24
VENDOR	REFERENCE	AMOUNT
A & B BUSINESS SOLUTIONS	JUNE BILLING	\$249.98
A & M LAUNDRY	MOPS,MATS,TOWELS	\$43.00
AGSTATE	GRASS SEED	\$85.50
AT&T MOBILITY	FIRE IPAD	\$337.42
BARCO MUNICIPAL PRODUCTS, INC.	BLUE FLAGS, GREEN FLAGS	\$178.50
BLACK HILLS ENERGY/IOWA GAS UT	MAY BILLING	\$208.53
CENTURY BUSINESS LEASING	COPIER LEASE	\$98.58
CHAD DAU	JOHNSON PROPERTY CLEANUP	\$7,500.00
CITY OF PAULLINA	MAY BILLING	\$1,358.57
IOWA INFORMATION INC	LEGAL NOTICES MAY 2024	\$559.27
MID AMERICAN ENERGY	MAY BILLING	\$59.70
MILL CREEK S & R	SEEDER RENTAL	\$332.50
NORTHWEST IA AREA SOLID WASTE	MAY BILLING	\$3,349.20
NW IA SOLID WASTE AGENCY	MAY BILLING	\$56.98
O'BRIEN COUNTY ECONOMIC DEV	O'B COUNTY ECON DEVEL. PAYMENT	\$1,277.34
ORANGE CITY HEALTH SYSTEM	SUPPLIES	\$25.66
PAULLINA HARDWARE	MISC SUPPLIES/TOOLS	\$349.31
SHIELD TECHNOLOGY CORPORATION	SHIELDWARE MOBILE - CLIENT	\$240.00
SUMMIT GRINDING	RAILROAD PROP. TREE GRINDING	\$7,500.00
TOWN AND COUNTRY DISPOSAL	MAY BILLING	\$6,430.25
UNITED STATES POST OFFICE	PO BOX FEE	\$154.00
VECTOR C/O CHAD CLEVELAND	COMMERCIAL LIABILITY INSURANCE	\$126.25
THE WINDOW WASHER	WINDOW WASHING	\$45.00
	GENERAL FUND TOTAL	\$30,970.54
UMB BANK, N.A.	GO BOND PAYMENT-2017	\$60,887.50
	DEBT SERVICE FUND TOTAL	\$60,887.50
BLACK HILLS ENERGY/IOWA GAS UT	JULY BILLING	\$36.71
CITY OF PAULLINA	MAY BILLING	\$178.91
	IOWA STATE BANK CAP PROJECT	
	TOTAL	\$215.62
WESCO	15 KV BUSH EXTENDER	\$9,512.00
	SWITCHGEAR PROJECT TOTAL	\$9,512.00
A & B BUSINESS SOLUTIONS	JUNE BILLING	\$249.98
AT&T MOBILITY	UTILITIES TABLET	\$20.63
CITY OF HARTLEY	HOURS/MILEAGE-CURTIS	\$358.30
CITY OF PAULLINA	MAY BILLING	\$475.92
MID AMERICAN ENERGY	MARCH BILLING	\$366.18

PAULLINA HARDWARE	MISC SUPPLIES/TOOLS	\$58.77
SHAZAM	MAY BILLING	\$60.20
VECTOR C/O CHAD CLEVELAND	COMMERCIAL LIABILITY INSURANCE	\$126.25
	WATER UTILITY FUND TOTAL	\$1,716.23
CITY OF PAULLINA	MAY BILLING	\$5,622.36
PAULLINA HARDWARE	MISC SUPPLIES/TOOLS	\$26.88
UMB BANK, N.A.	GO BOND PAYMENT-2018	\$34,775.00
VECTOR C/O CHAD CLEVELAND	COMMERCIAL LIABILITY INSURANCE	\$126.25
	SEWER UTILITY FUND TOTAL	\$40,550.49
A & B BUSINESS SOLUTIONS	JUNE BILLING	\$249.98
A & M LAUNDRY	MOPS,MATS,TOWELS	\$24.44
AT&T MOBILITY	UTILITIES TABLET	\$20.64
BLACK HILLS ENERGY/IOWA GAS UT	JULY BILLING	\$35.26
CENTURY BUSINESS LEASING	COPIER LEASE	\$98.58
CITY OF PAULLINA	MAY BILLING	\$270.88
IRBY	BURN W249 W-DIE	\$98.50
MISSOURI RIVER ENERGY SERVICES	MAY BILLING	\$26,006.88
PAULLINA HARDWARE	MISC SUPPLIES/TOOLS	\$351.19
RESCO	JUNCTION 4 POINT	\$2,622.50
SHAZAM	MAY BILLING	\$60.20
VECTOR C/O CHAD CLEVELAND	COMMERCIAL LIABILITY INSURANCE	\$126.25
	ELECTRIC UTILITY FUND TOTAL	\$29,965.30
Accounts Payable Total		\$173,817.68