

The Paullina City Council met in regular session on Monday, March 18, 2024, in the Council Chambers, City Hall, 127 S Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order at 5:30 pm. Roll Call was taken. Council Members present: Dennis Werkmeister, Jean Unrau, Nichole Jacobs, Carol Honkomp and Steve Heeren. Staff present: City Clerk Michelle Wilson, Police Chief Nate Bremer, Library Director Matt Dengler, and Superintendent of Utilities Kelly Top. Guests present: Brenda Ebel Kruse, Glenda Heithus, Adam Harper, Kent Faust and Kelly Harms.

Motion by Honkomp; second by Unrau to approve the agenda. All ayes. Motion carried.

Public Forum: Adam Harper voiced his concern about the rate of speed vehicles travel on Logan St., particularly the intersections of Rutledge/Logan and Mickley/Logan and said that it is becoming a safety hazard and is concerned about children that live in the area. Harper told the Council that stop signs are needed, if not stop signs, then yield signs.

Motion by Jacobs; second by Honkomp to approve Consent Agenda with the following items:

- a) Approve minutes from 03/04/24 regular meeting
- b) Amend Resolution No. 2024-12 Setting Notice of Time and Place of Public Hearing for Switchgear #1 to change time from 5:30 pm to 6:00 pm due to setting Special City Council Meeting for Public Hearing for Proposed Tax Levy for April 1, 2024, at 5:30 pm.
- c) Amend Resolution No. 2024-13 Setting Notice of Time and Place of Public Hearing for Switchgear #2 to change time from 5:30 pm to 6:00 pm due to setting Special City Council Meeting for Public Hearing for Proposed Tax Levy for April 1, 2024, at 5:30 pm.
- d) Approve Paullina Golf Club-Class C Retail Alcohol License, App 194838. All ayes. Motion carried.

Motion by Heeren; second by Werkmeister to approve payment of claims and pre-authorized claims. All ayes. Motion carried.

Kent Faust from South O'Brien Insurance presented the Council with EMC Insurance renewal. Faust explained to the Council the rate increases. A motion was made by Jacobs; second by Heeren to approve EMC Insurance renewal. Roll call vote was taken. All ayes. Motion carried.

Kelly Harms, speaking on behalf of the Chamber, presented the Council with information on Food Truck Mondays, moving them to the city park and including occasional evening hours from 5:00-7:00 pm. A motion was made by Unrau; second by Honkomp to approve Food Truck Mondays. All ayes. Motion carried.

The parking ordinance was discussed due to a nuisance complaint made by a resident stating that an individual's vehicle was parked in the driveway between the sidewalk and the street. After discussion and explanation of the city ordinance, the Council agreed that parking is allowed in said area as long as it doesn't block the sidewalk and the vehicle is not protruding onto the street.

A short discussion was held on the upcoming budget timeline.

Financial statements through 01/31/24 were presented. Continued, steady progress is being made to bring the financials up to date.

Reports: Mayor Sjaarda's comments included a Board of Adjustments public hearing March 25, 2024, at 7:00 pm to review a building permit which has 2 variances to be considered, and also stated that an option #2 has been submitted; the upcoming Spring clean-up; and that work needs to continue on updating city ordinances. Superintendent Kelly Top updated the council on work being completed which included street sweeping, working on potholes, and replacing a water valve located by the school. Top informed the Council of the new water quality report - available for viewing on Facebook, the City's website, at the Post Office and City Hall. Nichole Fintel provided information on a bin cleaning service. Committee Reports included Carol Honkomp updating the Council on Library happenings, and requested help

from Council and volunteers to replace the book story trail along the walking path. Library Director Matt Dengler reported to the Council upcoming activity plans. Carol Honkomp said the Employee Committee is going to start interviewing candidates for the Outdoor Worker position. Denny Werkmeister gave a brief update from the Airport Committee.

Motion by Jacobs; second by Unrau to adjourn the meeting at 6:25 pm. All ayes. Motion carried.

Marlin Sjaarda, Mayor

ATTEST:

Michelle Wilson, City Clerk

CLAIMS REPORT	3/18/2024	
VENDOR	REFERENCE	AMOUNT
A & B BUSINESS SOLUTIONS	MARCH BILLING	\$249.98
A & M LAUNDRY	SUPPLIES	\$41.96
CENTURY BUSINESS LEASING	COPIER	\$45.19
DOUBLE H TRANSPORT LLC	REPAIRS	\$5,391.06
EFTPS	FED/FICA TAX	\$1,663.77
EFTPS	FED/FICA TAX	\$281.00
EFTPS	FED/FICA TAX	\$1,944.77
EMC INSURANCE COMPANIES	MARCH PREMIUMS	\$4,100.53
G & H REPAIR AND SALES	AMB INSPECTION	\$282.76
H & N SERVICE	REPAIRS	\$430.03
IOWA INFORMATION INC	LEGALS	\$495.23
KNO2 LLC	FEES	\$960.00
LARRY RADER	REFUND	\$619.00
METRO-BILLING SERVICES	CLAIMS	\$96.00
MID AMERICAN ENERGY	FEB BILL	\$49.34
NORTHWEST IA AREA SOLID WASTE	FEB BILL	\$1,716.60
NW IA SOLID WASTE AGENCY	FEB BILL	\$45.76
ORANGE CITY HEALTH SYSTEM	PARA ASSIST	\$407.76
POLICE LEGAL SCIENCES, INC.	TRAINING	\$160.00
TOWN AND COUNTRY DISPOSAL	FEB BILL	\$5,980.25
UNITED STATES POST OFFICE	ANNUAL PERMIT	\$80.00
CARD SERVICES	SUPPLIES	\$684.73
	GENERAL TOTAL	\$25,725.72
DOUBLE F ENTERPRISE, LLC	RIVER ROCK	\$233.08
ZIEGLER INC.	REPAIR	\$637.43
	ROAD USE TAX TOTAL	\$870.51
BECK ENGINEERING	ENGINEERING	\$1,928.50
	ARP COVID-19 GRANT TOTAL	\$1,928.50
A & B BUSINESS SOLUTIONS	MARCH BILLING	\$249.98
ACCO	CHLOR	\$672.30
CENTURY BUSINESS LEASING	COPIER	\$45.18
CITY OF HARTLEY	HOURS/MILEAGE	\$214.97
DOUBLE F ENTERPRISE, LLC	REPAIRS	\$1,349.00
EFTPS	FED/FICA TAX	\$178.69
EFTPS	FED/FICA TAX	\$178.69
EMC INSURANCE COMPANIES	MARCH PREMIUMS	\$1,032.93
MID AMERICAN ENERGY	FEB BILLING	\$386.51
SAMPSON COLLISION	REPAIRS	\$586.00
UNITED STATES POST OFFICE	FEES	\$80.00
UTILITY EQUIPMENT COMPANY	SUPPLIES	\$2,516.59
VERMEER	SUPPLIES	\$132.23
CARD SERVICES	SAFETY GEAR	\$249.16
ZIEGLER INC.	REPAIRS	\$637.43
	WATER UTILITY FUND TOTAL	\$8,609.66
CENTURY BUSINESS LEASING	COPIER	\$45.18
EFTPS	FED/FICA TAX	\$584.14
EMC INSURANCE COMPANIES	MARCH PREMIUMS	\$281.23
NEW TECH EQUIPMENT	PIPE INJECTION	\$205.52
SAMPSON REPAIR	REPAIRS	\$586.00
UNITED STATES POST OFFICE	ANNUAL PERMIT	\$80.00
VERMEER	SUPPLIES	\$132.23
CARD SERVICES	SAFETY GEAR	\$249.16
ZIEGLER INC.	REPAIRS	\$637.43
	SEWER UTILITY FUND TOTAL	\$2,800.89
A & B BUSINESS SOLUTIONS	MARCH BILLING	\$249.98
A & M LAUNDRY	SUPPLIES	\$26.45
CENTURY BUSINESS LEASING	COPIER	\$45.19
EFTPS	FED/FICA TAX	\$1,582.63
EMC INSURANCE COMPANIES	MARCH PREMIUMS	\$1,726.71
MISSOURI RIVER ENERGY SERVICES	FEB BILL	\$26,074.94
RESCO	HOLE LUG	\$2,575.50
SAMPSON REPAIR	REPAIRS	\$586.00
UNITED STATES POST OFFICE	FEES	\$80.00
VERMEER	SUPPLIES	\$132.24
CARD SERVICES	SAFETY GEAR/MISC	\$703.91
WESCO	SUPPLIES	\$32,800.00
ZIEGLER INC.	BACKHOE REPAIR	\$637.42
	ELECTRIC UTILITY FUND TOTAL	\$67,220.97
Accounts Payable Total		\$107,056.25