

City Council Meeting  
City Hall – Paullina, Iowa  
November 7, 2016

A regular meeting was called to order this date by Mayor Justin Stamer. Roll call was answered by Council Members Charles Harper, Justin Fisher, Dennis Werkmeister, John Ihle and Jay Jones; Superintendent of Utilities Shawn Strubbe, City Clerk Sandy Fritz Also present: Laurie Struve, Brad Beck, Jarrod Johnson, Katie Haverhals, Mwamba Njeleka, Kim Marks, Mark Myers and DJ Weber.

The following proceedings were had, to-wit:

- AGENDA** Werkmeister moved and Ihle seconded the motion to approve the agenda for the November 7, 2016 meeting. Motion carried by all ayes.
- MINUTES** Fisher moved and Ihle seconded the motion to approve the minutes of the October 3<sup>rd</sup> & 17<sup>th</sup>, 2016 regular meetings and October 5, 2016 special meeting. Motion carried by all ayes.
- CLAIMS LIST** Werkmeister moved and Ihle seconded the motion to approve the Claims List for the month of October 2016. Motion carried by all ayes.

A & M Laundry, supplies	\$191.46
Ace Sign Display, sign repair	\$546.25
Acco, chlorine	\$285.80
Aflac, October	\$310.29
Airgas, cylinder rent	\$56.40
Alpha Wireless, programmed amb/fire radio	\$210.00
Automatic System, control panel repair – water	\$881.25
Aveis, vision ins.	\$39.89
Barco, saw blade	\$248.03
Beck Engineering, Engineering fees west lot	\$21,582.50
Bierschbach, air compressor repair	\$1,951.35
Black Hills, natural gas	\$173.53
Border States, transformer	\$11,465.05
Boundtree, Ambulance supplies	\$362.69
Broadway Repair, batteries - 2, service amb.	\$755.96
Brookfield, S. deposit refund	\$150.00
Brown Supply, water supplies and parts	\$96.45
Bunkers, lawn care	\$770.89
Cenex , gas - 2 months	\$2,768.14
Century Business, copier lease & contract	\$440.97
City of Paullina, payroll	\$32,843.63
City of Paullina, transfers	\$15,528.01
City of Paullina, Electric	\$3,915.79

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City of Paullina, Deposit refund to pay bill	\$1,351.90
City of Paullina, Swanson Complex - Irr.	\$403.73
Collection Services, child support	\$1,102.14
Colonial Life, supplemental ins	\$423.09
Compu Wiz, website maint.	\$50.00
Crouch Construction, City hall roof	\$9,364.00
Cox, J. deposit refund	\$250.00
DearBorn National, life insurance	\$113.90
Department of Energy, purchase current	\$22,618.45
DGR, Maple Street	\$811.56
Display Sales, X- mas bulbs	\$418.00
EFTPS, Federal withholdings	\$11,751.39
First Financial, credit card fee	\$191.61
Foundation Anal. Testing	\$795.00
Frank Dunn, street patch	\$789.00
Gadwah, M. Deposit refund	\$250.00
Granville Amb.- para assist – 2	\$400.00
Guarantee Gutters, gutters - JW's	\$628.00
Guthridge S. deposit refund	\$186.00
H & N, service police car	\$69.85
Hartley, City of , Sewer jet insurance	\$65.00
Heithus, B., deposit refund	\$150.00
Hill P., reimburse - cleaning supplies	\$10.08
Indoff, office supplies	\$67.48
Iowa DNR, 2017 water use fee	\$66.00
IAMU, Energizers,	\$173.34
Iowa One Call, locates	\$18.00
IPERS, October	\$7,128.80
Jacob, D. put tires on truck	\$100.00
Jeltema, T, Laue Room refund	\$100.00
John Deere Financial, snow blower repair	\$187.86
Klay Law Office, legal	\$1,324.00
Kriz Davis, Electric supplies	\$879.38
L-tron, police equipment	\$690.44
Lytle,C. chair cyclinders	\$50.00
Metering & Tech, radio boards	\$557.73
Mid American Energy, electric	\$263.39
Mid West Breathing, air test	\$165.20
Missouri River Energy Service, purchase current & dues	\$13,517.50
Neal Chase, shingles and nails	\$7,160.99
Northwest IA League of Cities, dues	\$25.00
Northwest IA Solid Waste, landfill fee	\$1,765.28
One Office Solutions, ice melt, office supplies	\$76.87
Ohlson, T. deposit refund	\$92.66
Patrick T. Deposit refund	\$250.00
Paullina Bld Center, cement materials, drill bit, parts	\$268.58
Paullina Times, publications - 2 months	\$728.41
Prairie Market, supplies	\$19.30
Puhrmann Excav., crushed concrete	\$339.15
Purchase power, postage	\$500.00

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Rehab Systems, clean/ televise Wallin Tile	\$2,500.00
Rerick Abstract, lien search	\$150.00
Samson Dev., appliance pick up	\$300.00
Site Services, asbestos removal	\$2,913.00
Skarsshaug, test electric eq.	\$452.99
Strubbe, S., cell phone	\$50.00
Standard Ready Mix, alley approach	\$1,319.50
TCA, phone, internet, cells	\$442.34
Thrifty White, binders	\$4.29
Town and Country, garbage collection	\$4,565.75
Tres. State of Iowa, with holding, sales tax	\$11,341.84
Triple R, snowblower repair	\$769.96
Tri Tech, amb. Billing	\$150.00
US Dept of Education	\$475.71
US Post Office, Util bill postage - 2 months	\$354.32
Vector, dues	\$6,026.88
Verizon, police cell	\$40.01
Visa, police equipment, electric training	\$665.38
Weidaman's, supplies	\$102.45
Wellmark, health ins	\$5,946.49
Window Washer, city hall	\$40.00
Wulf, J. deposit refund	\$48.10
TOTAL CLAIMS	\$222,941.40

Revenue and Expense Report – October, 2016

	Revenues	Expenses
GENERAL FUND	\$198,926.25	\$47,469.28
ROAD USE TAX FUND	\$10,498.04	\$ 2,172.93
LOCAL OPTION SALES TAX	\$10,648.01	\$10,648.01
DEBT SERVICE FUND	\$9,583.21	\$0
MAPLE STREET PROJECT	\$0	\$46,588.14
WATER FUND	\$16,202.89	\$20,219.86
SEWER FUND	\$11,323.73	\$13,223.91
ELECTRIC FUND	\$105,758.18	\$76,850.97
TELECOM	\$7,788.32	\$0
EMPLOYEE BENEFITS	\$22,664.82	\$5,295.14
BUSINESS PARK	\$ 0	\$
TIF	\$7,602.68	\$0
EMERGENCY	\$2,538.52	\$0
IOWA STATE PROJECT	\$ 0	\$0
WEST LOT	\$ 0	\$3,243.75
TOTAL	\$403,534.65	\$225,711.99

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INQUIRES FROM THE  
AUDIENCE

Jarrold Johnson, O'Brien County EMA Director, introduced himself to the Mayor and Council. Mark Myers inquired about street lights and streets for the Paullina Business Park.

REPORTS

City Clerk Fritz reported on the EMC and MRES meetings. Strubbe reported the bucket truck and digger truck inspections will be done in November.

HAYRIDE

Harper moved and Jones seconded the motion to allow the Paullina Chamber to host a hayride on December 2, 2016 and use City Hall and the Laue room for the event. Motion carried by all ayes.

WEST LOT

Brad Beck, from BEI, presented cost for the West Lot Project. Phase I will cost \$1,131,909 plus \$181,000 for the electric and Phase II will cost \$702,458 plus \$200,600 for the electric. A possible \$450,000 could be obtained in grant funding.

Werkmeister moved and Harper seconded the motion to prepare the plat, continue with the land swap and do the dirt work to level the property. Motion carried by all ayes.

DELINQUENT ACCOUNTS

Harper moved and Fisher seconded the motion to move the following Bad Debt Accounts to the Iowa Offset program for collection: Nicole Bolkema - \$415.04, Randi Bruing - \$93.16, Amber Jederberg - \$771.17, Ronnie Long - \$39.03, Charles Shoemaker - \$288.20, Gretchen Vore - \$85.91 and Toni Wulf - \$423.49. Motion carried by all ayes.

AFR FY 2016

Fisher moved and Ihle seconded the motion to approve the City of Paullina's Annual Financial Report for FY 2016. Motion carried by all ayes.

CITY EXAMINATION

The Mayor and Council reviewed the City of Paullina's Annual Examination prepared by Williams and Company.

ATV ORDINANCE

The council reviewed the ATV Ordinance and corresponding forms and stickers.

SKID LOADER/DUMP TRUCK

Harper moved and Werkmeister seconded the motion to purchase a Sterling dump truck for \$75,000 pending approval from a truck mechanic on the particle filter. Motion carried by all ayes.

Strubbe discussed trading the skid loader for \$22,000. The council asked to wait on this purchase until the inspection is done on the bucket truck and digger truck.

PAULLINA GOLF COURSE

Discussion was had on the use of city equipment by the Paullina Golf Course. The current policy does not allow for the use of city equipment by anyone.

NUISANCE VIOLATIONS

Mwamba Njeleka discussed with the council the progress he has made on his Nuisance Violation. The council asked him to remove the truck from the property, repair the driveway and knock down the foundation of the garage. Nate Rohwer's Nuisance Violation was also discussed. Both matter will be referred to City Attorney Halverson.

BUILDING PERMITS

Werkmeister moved and Ihle seconded the motion to approve a Building Permit for Mueller Equipment to put a deck on north side of office at 215 West Grand Avenue. Motion carried by all ayes.

ELECTRIC CD

Werkmeister moved and Fischer seconded the motion to renew the Electric Certificate of Deposit for \$101,338.32 at Iowa State Bank for 1 year at an interest rate of .90%. Motion carried by all ayes.

TCA

DJ Weber, from TCA, updated the council on the future projects TCA is planning on doing. Paullina will be getting fiber to the home next summer. Weber also discussed the problems facing TCA with increasing cable rates.

CLOSED SESSION OPDAHL

Werkmeister moved and Ihle seconded the motion to enter into a closed session to discuss real estate at 10:17 p.m. Motion carried by all ayes.

Werkmeister moved and Ihle seconded the motion to exit the closed session at 10:19 p.m. Motion carried by all ayes.

Fisher moved and Ihle seconded the motion to instruct City Attorney Halverson to send a letter to Dale Opdahl requesting the undeveloped property in the Paullina Business Park be returned to the City of Paullina per the contract agreement. Motion carried by all ayes.

ADJOURNMENT

The time being 10:20 p.m. Werkmeister moved and Ihle seconded the motion to adjourn. Motion carried by all ayes.

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Justin Stamer, Mayor

Attest:

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Sandy Fritz, City Clerk

SEAL:



