

City Council Meeting
City Hall – Paullina, Iowa
January 6, 2014

A regular meeting was called to order this date by Mayor Mike Otto. Roll call was answered by Council Member John Ihle, Charles Harper, Jay Jones, Dan Schreck and Justin Stamer; Superintendent of Utilities Kevin Tesch, City Clerk Sandy Fritz. Also present: Chief of Police Nathan Bremer, Lauri Struve, Brian Feltman, Shawn Puhmann, Terri Tesch and Nicole Bolkema

The following proceedings were had, to-wit:

AGENDA Harper moved and Stamer seconded the motion to approve the agenda for the January 6, 2014 regular meeting. Motion carried by all ayes.

MINUTES Stamer moved and Schreck seconded the motion to approve the minutes of the December 2 and 16th, 2013 regular meetings and the December 11, 2013 special meeting. Motion carried by all ayes.

CLAIMS LIST Stamer moved and Schreck seconded the motion to approve the Claims List for the month of December, 2013. Motion carried by all ayes.

A & M Laundry, supplies	\$208.02
Acco, water chemicals	\$1,955.00
Aflac, insurance	\$323.25
Airgas, oxygen ambulance	\$91.76
Avesis, vision insurance	\$49.20
Black Hills Energy, natural gas	\$1,670.96
Border States, electric	\$278.20
Boundtree, ambulance supplies	\$101.26
Broadway Repair, bucket truck repair	\$275.90
Brown Supply, snow plow blade, broom	\$727.67
Card Service, dumpster repair, spreader	\$94.35
Cenex, fuel	\$2,053.62
Century Leasing, copier	\$139.13
City of Paullina, payroll	\$36,014.36
City of Paullina, transfers	\$18,385.29
City of Paullina, electric	\$5,989.24
City of Paullina, deposit refund	\$161.07
Collection Services, child support	\$1,102.14
Colonial Life, supplemental ins	\$822.11
Continental Research, Bacto Dose	\$487.52
Dan's Electric, well repair	\$335.58
Data Tech, forms	\$131.05
Dearborn National, life ins.	\$237.80

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De Jong, pumper repair	\$23.24
Department of Energy, electric	\$18,821.76
DGR, engineering business park	\$564.00
EFTPS, Federal withholdings	\$10,631.55
Foundation Analytical,sewer/water testing	\$603.00
Glenn's, office supplies	\$26.00
Goodland Pump, pump repair	\$16,166.63
Granville Paramedic, assist	\$400.00
H & N , police - service and tires, fire - tire repair	\$711.72
Hach, accuvacs	\$212.01
Hill, heater repair	\$330.00
Illinois Mutual, disabilitiy Ins.	\$32.46
Indoff, office supplies	\$64.73
Iowa Law Acad,, training	\$15.00
Iowa One Call, locates	\$14.50
IPERS, November	\$7,183.70
Iowa Workforce Dev., unemployment	\$360.39
IUB, FY 13 assessment	\$261.34
Itron, hardware and software fee	\$1,464.12
John Deere, parts and supplies	\$678.77
JCL, cleaners	\$86.45
Jurgensen, A, stump removal	\$389.00
Klay Law Trust, land purchase - Crouse	\$21,800.00
Kriz- Davis Co., linemans knife	\$41.30
Matheson, oxygen	\$20.32
Matt Parrot, receipt books and checks	\$581.58
MBMECA, wheeling fee	\$5,103.84
Mid American Energy, electric	\$501.61
Mill Creek Mach., energy rebate	\$3,690.00
Missouri River, purchase current	\$24,081.70
NCC, CPR training - Bolkema	\$30.00
Northwest IA Solid Waste, landfill fee	\$1,383.91
Orange City Area Health, amb. Assist	\$118.00
O'Reily Auto Parts, flatbed repair	\$35.46
P & S, battery back up	\$63.82
Paullina Building Center, parts and repairs	\$428.71
Paullina Times, publications	\$205.13
Police Legal, update 2014	\$240.00
Prairie View Cemetery, contribution	\$5,000.00
Roorda, J., ambulance refund	\$62.80
Secap, postage meter lease	\$322.83
Sears, Olivia, Deposit refund	\$88.93
TCA. Cell phones, phone bill	\$558.43
Town and Country, garbage fee	\$4,565.75
Treasurer State of Iowa, withholding, sales tax	\$8,654.00
Tri Tech, amb billing	\$125.00
United, supplies	\$188.59
US post office, postage Util bills	\$192.77
Verizon, police cell	\$80.04
Weidamans, supplies	\$693.90

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Wellmark, health insurance - 2014 fee reinsurance	\$9,658.03
Wesco, bib overall exchange+A30	\$15.29
Williams & Co, audit fee	\$1,680.00
TOTAL CLAIMS	\$220,886.59

Expenses by fund – December 4, 2013 – January 7, 2014	
General Fund	\$56,685.44
Debt Service Fund	0
House Rehab	0
Local Option Sales Tax	13,504.57
Water Fund	29,271.60
Sewer Fund	9,281.80
Electric Fund	137,232.08
Telecom Fund	0
Business Park	87,002.20
Road Use Tax	3,507.93
TOTAL EXPENSE	\$336,486.02

Revenue – December, 2013	
General Fund	46,153.31
Road Use Tax Fund	
Employee Benefit Fund	4,919.56
Emergency Fund	333.50
Local Option Sales Tax Fund	9,247.06
TIF	0
Business Park	0
Debt Service Fund	9.453.20
Water Fund	15,067.32
Sewer Fund	11,501.94
Electric Fund	97,785.06
Telecom Fund	7,391.67
N. Mickley Sp Assess.	0
1999 Sp Assess.	0
2001 Sp Assess	0
House Rehab. Project	0
Total Receipts	\$201,852.62

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INQUIRIES FROM THE
AUDIENCE

None

MAYOR'S REPORT

None

2014 APPOINTMENTS

Ihle moved and Stamer seconded the motion to make the following appointments for 2014:

Fire Chief – Brian Feltman

Airport Manager – Brian Fisch

Treasurer – Johnene Altman

Newspaper – Paullina Times

City Attorney – Tisha Halverson

City Clerk – Sandy Fritz

Motion carried by all ayes.

APPROVE DEPOSITORIES

Ihle moved and Harper seconded the motion to approve the following depositories: Iowa State 2.5 million, Security State – 3 million, Savings Bank – Primghar – 2 million. Motion carried by all ayes.

FY 2014-2015 BUDGET
REQUESTS

The following budget request were present to the council:

Fire Department- \$200,000 station expansion, truck, bunker gear -\$60,000

Sports Complex - \$7,000 and irrigation fees

Paullina Airport - \$8,914

Police - \$175,255.75

Paullina Ambulance –\$500 – stretcher and \$2/wage increase.

Lions Club- \$2500

Boys Baseball - \$3000

Paullina Library – 5% wage increase, \$63,850.00

Paullina Economic Dev.- \$5000

Girls Softball- \$3000

Paullina Utilities - \$569,000

FIRE DEPARTMENT MEMBER

Stamer moved and Ihle seconded the motion to approve Nick Jungers as a member of the Paullina Fire Department. Motion carried by all ayes.

PAULLINA WEBSITE

Stamer moved and Schreck seconded the motion to approve John Ihle to manage the Paullina website at a cost of \$50 per month. Motion carried by all ayes with Council Member Ihle abstaining.

ELECTRIC CD

Stamer moved and Harper seconded the motion to renew the Electric Fund Certificate of Deposit for \$52,783 at Security State Bank for 1 year at .5%. Motion carried by all ayes.

BUNKERS LAWN CARE

Stamer moved and Schreck seconded the motion to approve Bunkers Lawn Care Proposal for weed control and fertilizer for \$2,011.14 with the addition of spraying the back side of the library. Motion carried by all ayes.

MAYOR APPOINTMENTS

Mayor Otto made the following appointments:

Mayor Pro Tem – Justin Stamer

Committees -

Employee – Justin Stamer, Jay Jones, Charles Harper

Finance – John Ihle, Justin Stamer, Dan Schreck

Light, Water & Sewer – John Ihle, Justin Stamer, Charles Harper

Streets and Alleys – Charles Harper, Dan Schreck, Justin Stamer

Nuisances – Charles Harper, John Ihle, Jay Jones

Airport – Dan Schreck, Jay Jones, Justin Stamer

Vacant Businesses – Jay Jones, Dan Schreck, Charles Harper

Public Safety – Justin Stamer, John Ihle, Jay Jones

Land – Jay Jones, John Ihle, Dan Schreck

Parks, Fitness Trail, Laue Room – Dan Schreck, John Ihle, Charles Harper

FY 2014-2015 BUDGET

Discussion was had on what projects need to be done in FY 2014-2015.

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VANDER POL – CERTIFICATE #1 Schreck moved and Stamer seconded the motion to approve the Certificate of Payment #1 to Vander Pol Excavating for \$64,463.20 for the water and sewer line extension. Motion carried by all ayes.

REPORTS Discussion was had on a cell phone, computer use and comp time policies for the employee handbook.

ADJOURNMENT The time being 9:00 p.m., Stamer moved and Harper seconded the motion to adjourn. Motion carried by all ayes.

Mike Otto, Mayor

ATTEST:

Sandy Fritz, City Clerk

